

Hope Mills Appearance Committee Minutes for August 27th, 2019 at 6:30pm

1. **Called to order:** Meeting was called to order at 6:37 pm.

1. **Roll call:** Present: Cathy Johnson (Chair), Tina Yossett, Marie Callender, Rebecca Beck, Phyllis Hales, Jamie Bahma (Parks Liaison), and Jerry Legge (Town Liaison). See sign-in sheet.
Absent: Jennifer Hixson.

2. **Approval of Agenda for August 27th, 2019:** Amendment was made to add D: appointment of new secretary. Phyllis made a motion to approve agenda for August 27th, 2019 meeting; Rebecca seconded. **Agenda was approved.**

3. **Approval of Minutes from July 2019 meeting:** Rebecca made a motion to approve the minutes from July 2019 meeting, Marie seconded. **Minutes were approved.**

4. **Old Business:**
 - a. **Update 26th October:** Jamie still has room held, is working on supplies, and keeping in contact for updates with Beth in Storm Water. Rebecca has Master Gardeners committed to event and is still waiting to hear/is trying to keep in touch with Bee-keepers. **Wreaths/door prizes?** Jamie asked wreaths/crafts for raffle/fundraiser. Storm Water is still planning to donate a rain barrel for the event, Jamie will donate a wreath, and Cathy will donate the center piece used for the craft demonstration.

 - b. **Christmas planning/event:** Committee members looked over all bows Jamie made as samples. The committee would like solid glitter red with the (zebra-like) glitter striped candy-cane ribbon. Jamie will look for bulk pricing for both ribbons. Phyllis made a motion to approve the new idea design for the bows; Rebecca seconded. **Motion passed 4-0.** Jamie will contact Meghan about South View Key Club to help with events (hot chocolate/etc), and to please ensure there are no little bags of marshmallows this year! Meghan is still supposed to be purchasing the cookies and hot chocolate this year. Jamie will ensure funds are requested for next budget year for these items to come out of the Appearance Commission line. Decorating at the Lake is scheduled for 16 November, 2019 at 9am. Tina confirmed order of White Pine trees for Christmas and will price 500 labels. Trees will be picked up on Wednesday, December 4th, 2019 (with bags if available). **Reminders: Christmas decorating: November 16th, 2019 (starting at 9am).** **Christmas at Lake: December 6th, 2019 (set up at 5:30 pm).** **Christmas Parade: December 7th, 2019.**

5. New Business:

a. Lake Electric board (help): It was asked for opinions for “beautification” of lake electric panel boxes. Jerry suggested enclosed (box) with doors in the front. Cathy recommended cedar trees or box with mural where tree power is representing “Past/present/future”. Perhaps the mural in front of the tree box could have skiing for past, kayak/sailboats for present, and (Rebecca suggested a father and son fishing to represent future. Tina suggested a picture of the star over the lake in the mural as well. Cathy recommended Dennis Brecknor as the artist to contact for the mural. Jamie to forward email with ideas to Appearance Commission.

b. Fall planting project: Fall planting event scheduled for Saturday, September 21st, 2019 at 9am. Phyllis made a motion to allow Cathy to pick/purchase plant selection again; Marie seconded. **Motion passed 4-0.**

c. Heritage Park meeting: It was asked by the Parks & Recreation Director if the Appearance Commission would like to attend the Heritage Park Planning Kick-off Meeting in lieu of September’s meeting. Marie made a motion to attend the Heritage Park meeting on October 26th, 2019 at 6pm (in Recreation Center) in lieu of the scheduled meeting for September; Rebecca seconded. **Motion passed 4-0.** Jamie recommended suggesting the Memorial Garden we have been working to establish be put into the Master Plan idea for Heritage Park. Cathy suggested placement be near a creek for aesthetics.

d. Designate/appoint new Secretary: As the current Secretary has been absent the past 4 meetings that made quorum, Phyllis made a motion for an Acclamation vote for a new secretary; Rebecca seconded. **Motion passed 4-0.** Marie volunteered to be Secretary for the Appearance Commission. **Vote passed 4-0 to designate Marie as new Secretary.** Cathy will email Jennifer in regards to this.

6. Adjournment: Meeting was adjourned at 7:39 pm.