

# HOPE MILLS PARKS & RECREATION SUMMER CAMP PARENT ORIENTATION



- Introduce Summer Staff
- Due Dates for Weekly Fees
- Rules & Regulations
- Expected Behavior & Disciplinary Policy
- Questions, Comments, or Concerns

Lamarco Morrison, Parks & Recreation Director

Ricky Sadler, Administrative Services Supervisor

Julia Smajdek, Summer Camp Supervisor

Vivian McCray, Summer Camp Supervisor

## **TIMES and FEES**

- 8:00 am – 6:00 pm; Monday, June 7<sup>th</sup> – Friday, August 13<sup>th</sup>
  - No camp Monday, July 5<sup>th</sup>; Independence Day (observed)
- \$25 one time registration fee
- \$60 per week for residents
- \$70 per week for non-residents
- Late Pick Up Payments – starting at 6:00pm you will be charged \$2 for every minute you are late picking up your child.

**\*\*All payments must be made online through the Civic Rec Program.**

## **GENERAL INFORMATION**

### **Lunch/Snack**

- A cold packed lunch will be required for the camper every day
- Monday, June 7<sup>th</sup> – Friday, August 13<sup>th</sup>.
- Please provide your camper(s) with TWO snacks for each day attending camp.
- Microwave will not be available.

### **Sunscreen**

Please apply sunscreen to your child before arriving to camp, as staff members will not be applying sunscreen to your camper(s).

### **Drop Off**

- a. We will have a drop off line similar to that at elementary schools. We will have signs and arrows out, as well as staff members to assist with this.

### **Sign-In/Sign-out**

Campers may only be signed in and signed out by the person(s) listed on camper's registration form.

- a. Person(s) responsible for picking camper(s) up must have a Photo ID with them.

### **What Camper Should Bring to Camp**

- Camper should wear "play" clothes, in which they may get dirty and closed toed shoes or sneakers.
- A change of clothes if clothes get wet/dirty.
- Water and/or water bottle.

### **Water Day every Friday – Tentative**

- Camper will need bathing suit or clothes that they can get wet in.
- Please bring a towel and change of clothes.
- Please apply sunscreen to your child before arriving to camp, as staff members will not be applying sunscreen to your camper(s).

\*A weekly schedule will be available every Monday morning.

## **CONTACT INFORMATION**

Hope Mills Parks & Recreation Front Desk 910-426-4109

Hope Mills Parks & Recreation Summer Camp 910-759-4133

Email: [rsadler@townofhopemills.com](mailto:rsadler@townofhopemills.com)

Please contact the front desk and/or designated staff in the event of:

- You are running late to drop off/pick-up camper.
- You unexpectedly need to pick up camper early.
- Your camper will not be attending camp that day due to illness.

## **REFUND POLICY**

- No refunds will be provided for a camper who does not attend their scheduled session of camp once it begins.
- No refunds will be given for a camper who is dismissed from camp for behavioral reasons or violates the discipline policy.
- Refunds will be considered on a case-by-case basis from campers leaving camp for remainder of week under extenuating circumstances.

## **ILLNESS POLICY**

- Please contact by phone or email (listed above) for any absence from camp. In an effort to provide a healthy camp environment for all, please keep your camper home if they are any signs of illness. Campers may not participate if they exhibit any of the following:
  - Fever (over 100 degrees Fahrenheit)
  - Vomiting or diarrhea with the past 72 hours of camp start time
  - Any contagious disease
  - Suspicious rashes or lesions with bleeding or oozing
  - Lice or other infestation. A doctor's note verifying no infestation is required to be able to return to camp.

- The following are symptoms of COVID 19
  - Fever or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

If your child is experiencing any of the above symptoms the North Carolina Department of Health and Human Services recommends the following:

- They should be excluded from the camp until they can answer YES to all the following questions
  - Has it been at least 10 days since you first had symptoms?
  - Have you been without fever for three days (72 hours) without any medicine for fever?
  - Has it been three days (72 hours) since your symptoms have improved?

**Children will be required to wear mask during the day unless eating as per DHHS guidelines and mask mandate.**

### **CAMPER INJURY/ILLNESS DURING CAMP**

In the event your camper is injured (more than a scrape/scratch), or becomes ill while attending camp, the Summer Camp Supervisor will contact the emergency phone number which was provided during registration. The Summer Camp Supervisor will explain the injury/illness, and how it has been treated. At this time, it will be determined if the camper will remain at camp. If the camper is ill, pick up time will be discussed. The Summer Camp Supervisor/Camp Counselor will also fill out an incident/accident form and give one copy to parent as well as discuss the injury/illness of camper.

Hope Mills Parks & Recreation  
Summer Camp Rules

Camper's Name: \_\_\_\_\_

Parents: Please review the rules with your child(s). Once completed, both parent and child must sign and return by the first day of camp.

1. Treat others with respect
2. ABSOLUTELY NO BULLYING, this will not be tolerated and is subject to immediate dismissal.
3. Follow directions from staff at ALL TIMES.
4. NO ELECTRONIC DEVICES WHILE ATTENDING CAMP.
5. NO FIGHTING.
6. Inappropriate language will not be tolerated.
7. Keep your hands to yourself.
8. Remain seated unless otherwise told.
9. No breaking toys, games or equipment – treat it as if it was yours.
10. Be honest and truthful at all times.
11. NO RUNNING inside of the building at anytime unless in the gym.
12. No playing in the bathrooms. Use the bathroom, wash your hands, and return to camp.
13. Talking back to staff will NOT be tolerated.
14. Use equipment for specific activity.
15. Discipline Policy/Procedure:
  - a. All campers will receive ONE VERBAL WARNING before following steps are taken.
  - b. **LEVEL ONE**
    - i. Acting angry, showing frustration negatively, not listening/cooperating.
    - ii. Meet with counselor and Program Supervisor
    - iii. Parent notification.
  - c. **LEVEL TWO**
    - i. Physical aggression, disrespect, violating rules repeatedly, inappropriate language, dishonest, repeated Level One Behaviors
    - ii. Meeting with counselor, parent, camper, and Program Supervisor.
  - d. **LEVEL THREE**
    - i. Harassing, stealing, threatening behaviors, violent, Repeated Level Two Behaviors.
    - ii. Immediate Dismissal.
      1. Parent will be notified to pick up child.
      2. Possible Suspension.

I understand the rules and I acknowledge the rules listed above. I will promise to follow all rules for the safety of myself and all others. Yes, I have reviewed the rules with my child(ren)

Camper's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_