

TOWN OF HOPE MILLS PUBLIC RECORDS REQUEST

Public Records.

§ 132-1. "Public records" defined.

"Public record" or "public records" shall mean all documents, papers, letters, maps, books, photographs, films, sound recordings, magnetic or other tapes, electronic data-processing records, artifacts, or other documentary material, regardless of physical form or characteristics, made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of North Carolina government or its subdivisions. Agency of North Carolina government or its subdivisions shall mean and include every public office, public officer or official (State or local, elected or appointed), institution, board, commission, bureau, council, department, authority or other unit of government of the State or of any county, unit, special district or other political subdivision of government.

Name of Requestor	Date
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Address	Phone
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Record Requested

Signature of Requestor

Signature of Receiving Staff	Date
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Staff Comments

Date Completed

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Amount:

Number of Pages:

Date Paid: