

MAYOR
Jessie Bellflowers

MAYOR PRO TEM
Dr. Kenjuana McCray

TOWN MANAGER
Chancer McLaughlin



TOWN BOARD
Elyse Craver
Jerry Legge
Bryan Marley
Joanne Scarola

TOWN CLERK
Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS
Meeting Agenda – August 19, 2024
7:00 p.m. Regular Meeting

CALL TO ORDER – Mayor Jessie Bellflowers

INVOCATION – Pastor Michael Mathis

PLEDGE OF ALLEGIANCE – Mayor Jessie Bellflowers

1. APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

2. OFFICIAL COMMENTS.

- a. Manager's Report (**TAB 1**)
- b. Board Member Comments

3. PRESENTATIONS

- a. Hope Mills Police Department swearing in of Police Officers- Alexis Malena, Eric Martin, Nataly Schwartz, and Zachary Vickers
- b. Proclamation Recognizing the 23rd Anniversary of September 11th (**TAB 2**)
- c. Proclamation Recognizing September as National Suicide Prevention Month (**TAB 3**)

4. PUBLIC COMMENTS:

Each speaker is asked to limit comments to three (3) minutes, and the total comment period will be 30 minutes or less. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. Please direct comments to the full board, not to an individual board member or staff member. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

5. CONSENT AGENDA:

- a. Consideration of approval of the Board of Commissioners July 15, 2024 Closed Session Minutes (**No attachments**)
- b. Consideration of approval of the Board of Commissioners Meeting Minutes: July 15, 2024, Special Meeting, July 15, 2024, Regular Meeting Minutes, July 29, 2024 Special Meeting and August 13, 2024 Special Meeting (Community Forum) (**TAB 4**)
- c. Acceptance of Monthly Financial Report July 2024 (**TAB 5**)
- d. Approval of Resolution **R2024-013** declaring certain property of the town to be surplus and authorizing the disposition of said property (**TAB 6**)
- e. Adoption of **Ordinance 2024-05**; 2024 Annual Christmas Parade Dot Road Closure (**TAB 7**)
- f. Acceptance and Approval of Parks and Recreation Special Events for FY 24-25 (**TAB 8**)

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately under New Business.

“END OF CONSENT AGENDA”

6. OLD BUSINESS:

None

7. DISCUSSION

- a. Hope Mills Natural Disaster Recovery Response Action Plan Overview (**no attachments**)

8. NEW BUSINESS:

- a. Approval of Fee Schedule Amendment – Fees associated with registration rentals, and marquee advertisements (**TAB 9**)
- b. Approval of Budget Amendment #4 for in the amount \$2,800 for the Hope Mills Police Department (**TAB 10**)
- c. Appointment of Jevon Thomas to the Hope Mills Prime Movers and Veteran Affairs Committee; Carlene Bailey to the Homelessness Advisory Committee; Kenneth Rogers to the Hope Mills Prime Movers; Dadma Consalvi to Parks and Recreation Committee, and Fortuna Derival to the Board of Adjustment (**TAB 11**)
- d. Reappointment of Deanna Rosario to the Board of Adjustment for a term to expire September 30, 2026 (**TAB 12**)

- e. Removal of Maria Rosa from the Hope Mills Prime Movers Committee (**TAB 13**)

9. REPORTS AND INFORMATION ITEMS:

a. Monthly Reports (TAB 14)

b. Reminders.

- Thursday, August 22nd | Veterans Affairs Commission| Thomas Campbell Oakman Chapel| 6pm
- Monday, August 26th | Parks and Recreation Committee Meeting| Thomas Campbell Oakman Chapel| 6:30pm
- Tuesday, August 27th | Appearance Commission Meeting| Thomas Campbell Oakman Chapel| 6:30pm
- Wednesday, September 11th | September 11th day of Remembrance| Town Hall| 8:30am
- Thursday, September 12th | Cultural Arts Committee| Thomas Oakman Chapel | 6:30pm
- Monday, September 16th | Board of Commissioners Special Meeting| 5:30pm
- Monday, September 16th | Board of Commissioners Regular Meeting| 7pm

10. STAFF COMMENTS.

11. ADJOURNMENT.

TAB 1



Town Manager's Report

BOARD OF COMMISSIONERS REGULAR MEETING | AUGUST 19, 2024

COMMUNITY CORNER



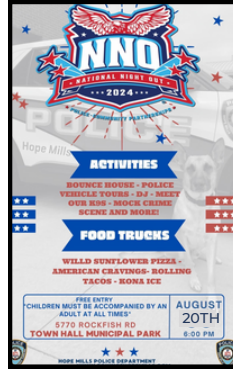
Town of Hope Mills
9/11 Tribute

SEPTEMBER 11, 2024 | 8:30AM
JOHN W. HODGES PUBLIC SAFETY CENTER
MONUMENT GARDEN

SEPTEMBER 11, 2001
22 YEARS AGO, WE WATCHED UNSPEAKABLE ACTS OF EVIL UNFOLD. WE ALSO WITNESSED INCREDIBLE ACTS OF COURAGE, OUTPOURINGS OF HUMAN KINDNESS, FIERCE SOLIDARITY; AND THAT IS WHAT WILL BE REMEMBERED, ALONG WITH THE THOUSANDS OF INNOCENT SOULS THAT PERISHED THAT DAY.

NEVER FORGET.

Please join us on September 11, 2024 as we give tribute to the many first responders and veterans who gave their lives on that day. The tribute will begin at 8:30am at the plaza in front of the John W. Hodges Public Safety Center.



NNO NATIONAL NOODLE FESTIVAL 2024

ACTIVITIES
BOUNCE HOUSE - POLICE
YOGURT TUBS - 85+ SWEET
OUR EGG - MOCK CREAM
SCENE AND MORE!

FOOD TRUCKS
WILD SUNFLOWER PIZZAS -
AMERICAN CRAFTBROS BOLLING
TACOS - KONA ICE

FREE ENTRY
CHILDREN MUST BE ACCOMPANIED BY AN ADULT AT ALL TIMES
5770 ROCKFISH RD
TOWN HALL MUNICIPAL PARK
AUGUST 20TH
6:00 PM



Fall Clean Up Events

FALL LITTER SWEEP
Saturday, September 14, 2024
9:00am - 1:00pm
Scan here to register!

COMMUNITY YARD SALE
Saturday, September 21, 2024 and/or
Sunday, September 22, 2024
9:00am - 1:00pm
Scan here to register!

CALL US
(910) 426-4109

Registration is now OPEN!

<https://www.townofhopemills.com/472/Clean-Up-Events>



COFFEE WITH A COP AT CUMBERLAND COFFEE ROASTERS

JOIN MEMBERS OF THE HOPE MILLS POLICE DEPARTMENT FOR COFFEE AND CONVERSATION!

9:00AM-11:00AM
3109 N. MAIN ST, HOPE MILLS, NC 28348




SECOND HARVEST FOOD BANK
Southeast North Carolina
ACTION Pathways program

Community

DRIVE THRU FOOD DISTRIBUTION

TOWN OF HOPE MILLS

SEPTEMBER 7TH
9 AM-12 PM
5770 ROCKFISH RD.
HOPE MILLS, NC

919-478-9023

HUNGER CAN'T WAIT!



COMMUNITY RESOURCE FAIR

FREE EVENT! Saturday, Sept 14
10AM - 2PM

INFORMATION AVAILABLE FOR:

- Medical Resources
- Senior Programs & Services
- Veteran Resources
- Behavioral & Caregiver Resources

AND MUCH MORE!

Where?? HOPE MILLS PARKS AND REC CENTER
5770 Rockfish Rd, Hope Mills, NC 28348
HELD RAIN OR SHINE!

Does your organization offer benefits as well?
Text VENDOR to 910-242-3697 for a vendor application.

SPONSORED BY:



EMERGENCY PREPAREDNESS: HURRICANE AWARENESS

KNOW THE DIFFERENCE


WARNING	WATCH	ADVISORY	OUTLOOK
Weather hazard is occurring, imminent or likely.	Risk of weather hazard in the near future.	Weather hazard is occurring, imminent or likely.	Risk of weather hazard in the next 7 days.
Posses a threat to life/property.	Could pose a threat to life/property.	Could cause significant inconvenience.	Could pose a threat to life/property.
Take protective action.	Have a plan of action.	Use caution.	Prepare a plan of action.

THE SAFFIR-SIMPSON HURRICANE SCALE

	WIND SPEED	TYPE OF DAMAGE
1	74-95 mph 64-82 kt 119-153 km/h	Very dangerous winds will produce some damage: Well constructed frame homes could have damage to roof, vinyl siding and gutters. Large branches of trees will snap and shallowly rooted trees may be toppled. Extensive damage to power lines and poles likely will result in power outages that could last a few to several days.
2	96-110 mph 83-95 kt 154-177 km/h	Extremely dangerous winds will cause extensive damage: Well constructed frame homes could sustain major roof and siding damage. Many shallowly rooted trees will be snapped, or uprooted and block numerous roads. Near-total power loss is expected with outages that could last from several days to weeks.
3	111-129 mph 96-112 kt 178-208 km/h	Devastating damage will occur: Well-built framed homes may incur major damage or removal of roof decking and gable ends. Many trees will be snapped or uprooted, blocking numerous roads. Electricity and water will be unavailable for several days to weeks after the storm passes.
4	MAJOR 130-156 mph 113-136 kt 209-251 km/h	
5	MAJOR 157 mph (or higher) 137 kt (or higher) 252 km/h (or higher)	

Be Prepared To Store Water

How much water should I have on hand?
A good rule of thumb is to store one gallon of water per person per day for at least three days. Remember, you will need more water in hot temperatures and if you're engaging in strenuous activities. People with special needs such as nursing mothers, young children and family members with illnesses also require more water. If you have advanced warning of a disaster or other possible disruption of your water supply, fill bathtubs, sinks and all available containers with water to supplement the water you have stored.




General Safety Tips

- The Atlantic hurricane season is the period in a year, from June 1st through November 30th, when tropical or subtropical cyclones are most likely to form in the North Atlantic Ocean.
- Historically, the peak timeframe for hurricanes is from Mid-August through late October each year.
- With Cumberland County approximately 100 miles from the coast, expect some type of impact from a hurricane depending on the size and strength.
- Stay informed of weather and road conditions through local news; learn the meaning of watches and warnings.
- If advised to evacuate, do so immediately. Shut off electricity, water and gas before evacuating.
- Have valid identification if you evacuate. You may not be allowed back into your area unless you can show proof of residency.
- Prevent carbon monoxide poisoning. Gasoline, propane, natural gas, or charcoal burning devices should never be used inside a home, garage, tent or camper - or even outside near an open window. Carbon monoxide can't be seen or smelled, but it can kill you fast. If you start to feel sick, dizzy, or weak, get to fresh air right away - do not delay.
- If the power goes off, turn off major appliances to avoid a surge or fire when the power is restored.
- If you live in a mobile or manufactured home, have a preestablished safe shelter that you can get to quickly.
- Be aware if you live in a potential flood zone.

When officials say it's all right, then should you should leave your home. Make it a non-toxic and use toxic.

Water Order: Listen to officials, if it is safe and sound, you should leave your home.



Make an Emergency Supply Kit

Once disaster hits, you won't have time to stop to search for supplies. And with power out, many services - like ATMs and card machines - may be down to prepare your disaster supply kit in advance and make sure everyone knows where it is kept. These items can be assembled over a period of time, but be sure to check every six months for anything that may need to be replaced.

Essentials

- Battery-operated radio
- Flashlights
- Extra batteries, various sizes. Do not include candles, which cause more fires after a disaster than anything else.
- Cell phone and charger
- Shower and utility tools
- Plastic sheeting or tarp
- Signal flare
- Plastic storage containers
- Heavy cotton or hemp rope
- Patch kit and set of seal air or for tires
- Duct tape, planking tape or strap iron
- Map of the area (for locating shelters)
- Assorted tools (saw, pliers, hammer)
- Plastic bucket with tight lid
- Plastic garbage bags



Food

- Minimum of one gallon of water per person, per day. In a food-grade plastic container (five-day supply)
- Additional water for sanitation
- Minimum five-day supply of non-perishable food that requires no refrigeration, no preparation and little to no water
- Utensils, including non-electric can opener
- Aluminum foil

Medical Needs

- Prescription drugs, including diabetic supplies
- OTC medications, including pain killers, antacids and burn ointment
- Tube of petroleum jelly or some other lubricant
- First aid kit
- Thermometer
- Band-Aids
- Needles
- Latex glove (two pair)
- Medicine dropper
- Disinfectant
- Stop the Bleed Kit
- Contact lenses and supplies



Personal Items

- Car and house keys
- Sunglasses and hat
- Multitool/knife
- Assorted sizes of safety pins
- Whistle
- Paper and pencil or pen
- Soles, liquid detergent
- Personal hygiene items
- Toilet paper, paper towels
- Sunglasses
- Hat and gloves
- Bandage
- Sturdy shoes or work boots
- Blanket or sleeping bag
- Thermal underwear
- One complete change of clothing (shower per person)
- Baby supplies
- Pet supplies
- Games and books

Important Documents

- Cash or travelers checks, change
- Copy of will, insurance policies, contracts, deeds, stocks and bonds
- Copy of passports, social security cards, immunization records
- Family records (birth, marriage, death certificates)
- Record of credit card account numbers
- Inventory of valuable household goods
- Important telephone numbers *Keep in waterproof container. Some may be required for FEMA assistance.

EMERGENCIES: Being prepared in emergency and weather related situations can become crucial. In several instances, not having a solid plan of action could be life threatening. Emergency preparedness can also reduce the psychological toll of traumatic events while helping to speed up recovery.

HOPE MILLS STORM GUIDE: After Hurricanes Matthew and Florence, The Town of Hope Mills published the Storm Preparation Guide. It serves as a tool that provides vital information from knowing the difference between types of hurricanes to how to make an emergency supply kit. Additional information provided include:

- Preparing Your Home and Your Family
- General Safety Tips
- What To Do After the Storm
- Important Numbers
- How To Make An Emergency Plan

The Storm Preparation Guide can be found on the Town of Hope Mills website at:

<https://www.townofhopemills.com/DocumentCenter/View/5611/Hurricane-PreparednessStorm-Preparation-Guide-2023->



Town Manager's Report

BOARD OF COMMISSIONERS REGULAR MEETING | AUGUST 19, 2024

HOPE MILLS DAM: AN AWARD WINNING DESIGN

EARLY CONSTRUCTION: The original Hope Mills Dam was built in the 1830s in an effort to power nearby mills in the area. Breached several times throughout the years, the current dam was approved for design build in 2014. Schnabel and ASI Construction was awarded the contract and began the design of the labyrinth weir type dam. Top goals for project included a smaller footprint than earlier designs, a reduction of weir vibration, and more lakeside recreation areas.

AWARDS: Completed in 2018, the Hope Mills Dam has received several awards of excellence to include:

- 2018 ASDSO, National Rehabilitation Project of the year
- 2019 ACEC North Carolina, onor Award, Engineering Excellence Award.
- 2019 Instiute for Sustainable Infrastructure, Envision Bronze Award

MAINTENANCE: Monitoring and inspections of the dam are provided by Town of Hope Mills Public Works staff in coordination with Schnabel Engineering. As the dam enjoys a 100% pass rate during Tropical Storm Debby, questions were raised about the lowering of lake levels prior to the storm. In reference to the design, the emergency spillways were constructed in a manner to handle a storm of that magnitude. If lake levels were lowered prematurely, surcharge pressure on the damn would increase tremendously if the lake fills extremely fast which is what would occur during a tropical storm event.





Town Manager's Report

BOARD OF COMMISSIONERS REGULAR MEETING | AUGUST 19, 2024

NCDOT CONSTRUCTION UPDATES

The following construction projects are being completed by NCDOT and will have an effect on the Town of Hope Mills. The contract number, state transportation improvement program (STIP) number, project description, and estimated completion date as well as project let dates are listed below:

ACTIVE PROJECTS:

Contract#: C204043

STIP#: U-2519AA, U-2519AB

Project Description: Fayetteville Outer Loop construct new freeway from I-95 in Robeson County to South of SR 1003 (Camden Road) in Cumberland County.

Project Cost: \$129,749,000

Estimated Completion Date: 7/1/2025

UPCOMING PROJECT LETTINGS:

Project ID#: HL-0036

Project Description: NC 59 (North Main Street) Replace existing sidewalk and construct new sidewalk along NC 59 (North Main Street).

Project Cost: \$449,000

LET Date: 3/15/2024

PROJECT ID#: U-3422

Project Description: SR 1003 (Camden Road) From Fayetteville outer loop to NC 59 (Hope Mills Road)

Project Cost: \$45,475,000

LET Date: 3/19/2024

PROJECT ID#: U-4709

Project Description: SR 1112 (Rockfish Road) from SR 1115 (Golfview Road) to NC59 (North Main Street) and SR 1115 (Golfview Road) from SR 1112 (Rockfish Road) to NC 59 (North Main Street). Widen to mutli-lanes.

Project Cost: \$33,031,000

LET Date: 6/18/2024

TAB 2

Office of the Mayor Town of Hope Mills, NC Proclamation

In observance of the 23rd anniversary of the September 11, 2001 attacks on America, we hereby adopt the following Proclamation in tribute to those lost and injured on 9/11, and the many who gave of themselves in service to their communities and to this country in the aftermath of the attacks:

***WHEREAS**, people of all ages and walks of life, across America, and around the world, collectively witnessed an event of immense tragedy on September 11, 2001; and*

***WHEREAS**, September 11, 2001 will never, and should never be just another day in the hearts and minds of all Americans; and*

***WHEREAS**, the Patriot Day Proclamation officially and permanently designated September 11th as a National Day of Service and Remembrance, the flying of the flag of the United States at half-staff, as well as community service and charitable activities in tribute and remembrance.*

***NOW, THEREFORE I**, Jessie Bellflowers, Mayor of the Town of Hope Mills, do hereby proclaim September 11th, as a voluntary Day of Service and Remembrance, and furthermore, call upon all citizens and organizations to consider joining in this observance and to engage in activities of tribute, solemn remembrance and charitable service.*

This day of August 19th, 2024.

Jessie Bellflowers, Mayor

TAB 3

**PROCLAMATION
NATIONAL SUICIDE PREVENTION AWARENESS MONTH
SEPTEMBER 2024**

WHEREAS, in 2023, more than 50,000 people died by suicide in the United States. One death every 11 minutes. And,

WHEREAS, in 2021, Veteran suicides increased by an additional 1.35 from the year prior; And,

WHEREAS, suicide is a public health challenge that causes immeasurable pain among individuals, families, and communities across the country. And,

WHEREAS, connecting veterans and first responders with each other, with civilians, and with their communities through a range of activities, including physical activity, community service, and disaster response efforts—promoting a stronger sense of belonging and purpose.

WHEREAS, mental health and crisis support services are critical for people showing signs of suicide risk in their thoughts or behavior, requiring involvement from the broader community to reach Veterans where they live and thrive—before they reach a crisis point. And,

WHEREAS, if you or someone you know are in crises and experiencing difficult suicidal thoughts, call the National Hotline for Mental Health and Suicide Prevention, **988**, immediately. You may also call **911**. And,

WHEREAS, Veterans and their loved ones can call the Veterans Crisis Line at **988 and Press 1**, chat online at **VeteransCrisisLine.net**, or send a text message to **838255** to receive free, confidential support 24 hours a day, 7 days a week, 365 days a year.

NOW, THEREFORE, BE IT RESOLVED that I, Jessie Bellflowers, Mayor of the Town of Hope Mills, do hereby proclaim September 1, 2024, through September 30, 2024 as **National Suicide Prevention Awareness Month** in the Town of Hope Mills encouraging all citizens to help create protective environments, promote healthy connections and identify and support people at risk urging anyone who is experiencing a crisis to seek help.

This the 19th day of August, 2024

JESSIE BELLFLOWERS, Mayor

Closed Session
Minutes July 15,
2024 (No
attachments)

TAB 4

MAYOR
Jessie Bellflowers

MAYOR PRO TEM
Dr. Kenjuana McCray

TOWN MANAGER
Chancer McLaughlin



TOWN BOARD
Elyse Craver
Jerry Legge
Bryan Marley
Joanne Scarola

TOWN CLERK
Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS
Meeting Minutes – July 15, 2024
5:30 p.m. Special Meeting

Mayor Jessie Bellflowers called Special Meeting to order on Monday July 15, 2024 at 5:30 pm and welcomed everyone in attendance and those viewing via live stream.

STAFF PRESENT

Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, Deputy Town Clerk Coronda Regan, Finance Director Drew Holland, Planning Director Emily Weidner, Deputy Public Works Director Bruce Clark, Stormwater Administrator Elisabeth Brown
Commissioner Marley arrived at 5:50pm

PLEDGE OF ALLEGIANCE

Mayor Jessie Bellflowers led the pledge of allegiance

APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

No changes made to agenda

Motion by Commissioner Scarola seconded by Commissioner Legge and carried unanimously, to approve the agenda as presented.

INTRODUCTION

Town Manager Chancer Mclaughlin gave opening remarks regarding the purpose of the special meeting.

PRESENTATION

Christina Brantley of the NC State Historic Preservation Office outlined the tax credits available for commercial improvements and Historic Designations

Julie Smith with the National Register and Survey provided an overview of National Register Historic Districts.

Special Meeting
July 15, 2024

Sharon Reeves from the Historic Preservation Committee showcased buildings that meet the criteria for landmarks and buildings that contribute to the historic district.

DISCUSSION

Christina Brantley completed presentation, opened the floor for questions.

Mr. McLaughlin asked for additional insight on the authorities granted within the district. Christina Brantley explained that there was no authority associated with the National District.

Christina Brantley asked if the town had an ETJ.

Mr. McLaughlin responded that the town had no ETJ, only a municipal influence area.

Christina Brantley asked if the town had the ability to designate individual landmarks.

Mr. McLaughlin replied that it was connected to the powers authorized under the new Section 160B portion of the General Statute.

Mr. McLaughlin requested clarification on the residency requirement within the planning and development jurisdiction of Hope Mills.

Christina Brantley clarified that it pertained to the town limits.

Christina Brantley inquired whether the commission had its own design standards.

Mr. McLaughlin mentioned that the commission had adopted generic guidelines based on the Secretary of the Interior's Standards for Rehabilitation.

Christina Brantley suggested to amend the district.

Mr. McLaughlin asked if minor works could get a certificate of appropriateness without going through the zoning department.

Christina Brantley stated all requests for zoning changes would go through the zoning department.

Mr. McLaughlin inquired whether the ordinance update should specify the distinction between minor and major works.

Christina Brantley stated only in the design standard not in the ordinance.

Commissioner Scarola asked about the requirements regarding the upkeep of the historic buildings.

Christina Brantley stated upkeep would have to be enforced by code enforcement.

Commissioner Scarola inquired on the tearing down of Historic buildings

Christina Brantley indicated that a certificate of appropriateness would need to be filed, and demolition could potentially be delayed by the Historic Preservation for up to 365 days.

Commissioner Scarola inquired whether the committee needed to function as a commission.

Christina Brantley replied yes, they would need state legislation Authority found in 160b 142

Sharon Reeves, Chair of the Historic Preservation Committee, completed the Historic Preservation presentation and opened the floor for questions.

Commissioner Scarola asked if anyone had reached out to the owner of trade street

Sharon Reeves stated she would have to locate correspondence with the owner of Trade Street.

Commissioner Scarola inquired about the town's course of action if Trade Street was repaired and the owner subsequently decided to demolish their building.

Roy Young indicated that the owner was considering plans for the building, but had not mentioned demolition.

Commissioner Craver asked was there any authority on the Towns side the owner decided to change the roof

Mr. McLaughlin mentioned that with the adoption of generic guidelines, changing the roof should not pose an issue.

Mayor Bellflowers expressed the strength of partnership to preserve historic building.

Motion made by Commissioner Legge seconded by Mayor Pro Tem Dr. McCray was carried unanimously to start the reinstatement process of the Hope Mills Historic Preservation Committee back to a commission under new business Item G at the Regular July 15th official town meeting.

PUBLIC COMMENTS

None

STAFF COMMENTS

None

ADJOURNMENT.

Seeing no additional business to come before the Board, the meeting was adjourned at 6:38 pm.

Motion by Commissioner Scarola, seconded by Commissioner Legge and carried unanimously to adjourn meeting.

Jessie Bellflowers, Mayor

ATTEST:

Ashley Wyatt, MMC, NCCMC
Town Clerk

Special Meeting
July 15, 2024

MAYOR

Jessie Bellflowers

MAYOR PRO TEM

Dr. Kenjuana McCray

TOWN MANAGER

Chancer McLaughlin



TOWN BOARD

Elyse Craver

Jerry Legge

Bryan Marley

Joanne Scarola

TOWN CLERK

Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS

Regular Meeting Minutes – July 15, 2024 7:00 p.m.

Mayor Jessie Bellflowers called the Regular Meeting of the Hope Mills Board of Commissioners to order on Monday, July 15, 2024, at 7:00 p.m. and welcomed those in attendance.

STAFF PRESENT

Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, Deputy Town Clerk Coronda Regan, Fire Chief Matthew Cain, Deputy Fire Chief Robert Hurlburt, Fire Marshal Robert Carter, Assistant Fire Marshall Bryan Arthur, Finance Director Drew Holland, Police Chief Stephen Dollinger, Captain Derwin Brayboy, Captain Mitch Deaver, Deputy Public Works Director Bruce Clark, Director of Planning Emily Weidner, Also present and acting in the absence of the Town Attorney Dan Hartzog Jr. was Attorney Katie Barber-Jones.

PLEDGE OF ALLEGIANCE

Mayor Jessie Bellflowers led the pledge of allegiance

APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.

Motion by Mayor Pro Tem Dr. Kenjuana McCray seconded by Commissioner Legge and carried unanimously, to move Item 2 official comments to Item 3, move Item 3 for presentation to Item 2 add Item H Hope Mills School Resource Officer Memorandum of Agreement to New Business.

PRESENTATIONS:

Recognition of the Hope Mills 10U All Star Softball Team undefeated in district and state

Motion by Commissioner Jerry Legge seconded by Commissioner Scarola and carried unanimously to donate \$1,000.00 to Hope Mills Softball Team.

Mayor Bellflowers read into the record the Proclamation recognizing the National Korean War Veterans Armistice Day.

Fire Chief Matthew Cain announced promotions to 7 staff members of the Hope Mills Fire Department.

Fire Chief Matthew Cain recognized and presented awards to the first responders who responded to the call at 5710 Player Circle Hope Mills on May 31st, 2024.

Regular Meeting
July 15, 2024

Finance Director Drew Holland presented the Finance Department's Fifth Certificate of Achievement for the Annual Comprehensive Financial Report for the fiscal year ending June 30, 2023. Acknowledging it's the highest achievement that can be received as a Finance Office.

Roshanda Manual, Finance Accountant for the American Rescue Planning Program, provided an overview of the Cumberland County Community Development Block Program and the HOME Investment Partnership Program and made herself available for questions

OFFICIAL COMMENTS:

Mayor Bellflowers read a prepared statement on Donald Trump assassination attempt.

Town Manager Chancer McLaughlin highlighted portions of the managers' report and upcoming community events.

Commissioner Scarola asked if there was any progress on the website.

Mr. McLaughlin stated yes, more details would be coming soon.

Mayor Bellflowers encouraged citizens to submit their questions and concerns to the Town, assuring them that staff would diligently research each issue raised.

Commissioner Scarola announced the Dunk Tank would return to old Mill Days National Night Out.

Commissioner Marley expressed his thanks to the Finance Department for their achievement, EMS for their service, Town employees and Public Works Sanitation Department.

Commissioner Craver asked about lake buoys.

Mr. McLaughlin stated he would follow up with Public Works and Parks and Recreation.

Commissioner Craver asked about lake attendants being able to wear yellow vests.

Mr. McLaughlin stated it would not be an issue to implement yellow safety vests.

Commissioner Craver expressed concern about semi-trailer trucks traveling down trade street.

Mr. McLaughlin stated he would reach out to DOT.

Commissioner Craver inquired about the gym's closure until November 12th and asked about the \$2 fee upon reopening.

Mr. McLaughlin stated open gym would start November 12th which referred to basketball season. He noted that the gym would remain open and the \$2.00 fee was in reference to basketball season.

Commissioner Craver asked when the water at the lake would be tested, and posting results on the towns website.

Mr. McLaughlin stated that the results of the water testing at the lake could be put on the town website.

Mr. McLaughlin reiterated to the citizens to call or email their concerns.

Commissioner Legge expressed his thanks to all the town staff and those in attendance.

Mayor Pro Tem Dr. McCray stated it was a joy to work with everyone and serve the community.

Mayor Bellflowers expressed how the staff worked well together serving the community.

PUBLIC HEARING:

Case A2024-04- Consideration of acceptance of a contiguous Annexation Request of 4.96 acres of land into the Town Limits and adopt Ordinance **A2024-04**.

Cumberland County Parcel 0404689083 and PIN 040782177 and containing 4.96 acres, more or less, duly recorded in Plat Book 922, Page 526; on the east by lands deeded and conveyed to Elbert Wade Ratley, In Deed Book 11015, Page 701 and also shown on Plat Book 149, Page 37, and by lands deeded and conveyed to Daniel and Brenda Norton in Deed Book 2594, Page 169 Cumberland County Registry, North Carolina. This is a contiguous annexation.

Motion made by Mayor Pro Tem Dr. Kenjuana McCray seconded by Commissioner Marley and carried unanimously to open public hearing.

Seeing no speakers from the public, the public hearing was closed.

Motion made by Commissioner Marley seconded by Commissioner Scarola and carried unanimously to close the public hearing.

*Motion made by Commissioner Marley seconded by Commissioner Legge and carried unanimously to approve **Case A2024-04-** Consideration of acceptance of a contiguous Annexation Request of 4.96 acres of land into the Town Limits and adopt Ordinance **A2024-04**.*

Cumberland County Parcel 0404689083 and PIN 040782177 and containing 4.96 acres, more or less, duly recorded in Plat Book 922, Page 526; on the east by lands deeded and conveyed to Elbert Wade Ratley, In Deed Book 11015, Page 701 and also shown on Plat Book 149, Page 37, and by lands deeded and conveyed to Daniel and Brenda Norton in Deed Book 2594, Page 169 Cumberland County Registry, North Carolina. This is a contiguous annexation.

Case ZNG-002-24: Conditional Zoning Request of 29.68 +/- acres of the PND Planned Neighborhood District to PND Planned Neighborhood District/CZ Conditional Zoning or more restrictive zoning; located at 3625 Golfview Rd REIDS 0414128716000 & 0414127031000; submitted by Rodney Sherrill & Mark Knight (agents) on behalf of

GMR Capital, LLC (owner)

Commissioner Marley asked what kind of buffering was being included with the plans.

Director of Planning Emily Weidner stated that the buffering would be vegetation.

Commissioner Marley asked about the current height requirement.

Director of Planning Emily Weidner advised that the applicant had time to ensure the height required is reached by a certain time.

Motion made by Commissioner Marley seconded by Commissioner Scarola and carried unanimously to open the public hearing.

Seeing no speaker from the public, the public hearing was closed.

Motion made by Mayor Pro Tem Dr. McCray seconded by Commissioner Marley and carried unanimously to close the public hearing.

*Motion made by Commissioner Marley seconded by Mayor Pro Tem Dr. McCray and carried unanimously to approve **Case ZNG-002-24**: Conditional Zoning Request of 29.68 +/- acres of the PND Planned Neighborhood District to PND Planned Neighborhood District/CZ Conditional Zoning or more restrictive zoning; located at 3625 Golfview Rd REIDS 0414128716000 & 0414127031000; submitted by Rodney Sherrill & Mark Knight (agents) on behalf of GMR Capital, LLC (owner)*

Case ZNG-005-24: Conditional zoning 8.3661 +/- ac to C(P)/CZ Planned Commercial District with Conditional Zoning or more restrictive zoning for 630 Chicken Foot Rd REID 0423219686000 WAWA North Carolina, LLC (owner).

Commissioner Scarola asked if the height was within the ordinance of the town.

Director of Planning Emily Weidner stated no, they were asking for a taller height to be more visible due to the tree cover.

Commissioner Scarola expressed concerns.

Commissioner Legge asked if there were rules in place that regulated the issue.

Mr. McLaughlin stated the applicant was allowed to make the request, but there were restrictions.

Commissioner Craver asked if they could appeal the Board of Commissioners decision to the Board of Adjustment.

Mr. McLaughlin stated that was possible but did not change the initial concern

Commissioner Craver asked if the applicant could still build with the height restrictions in place.

Regular Meeting
July 15, 2024

Attorney Katie Barber-Jones responded Yes, based on what the board says.

Motion made by Mayor Pro Tem Dr. McCray seconded by Commissioner Marley and carried unanimously to open public hearing.

Mark Hess spoke in favor

Mr. Nadimi Wawa project engineer spoke in favor

Blair Company Representative spoke in favor

Motion made by Commissioner Marley seconded by Commissioner Scarola and carried unanimously to close public hearing.

Motion made by Mayor Pro Tem Dr. McCray seconded by Commissioner Marley and carried 4-1, Commissioner Scarola voting in opposition.

PUBLIC COMMENTS:

Cindy Hamilton wanted to commended first responders for their quick response to the fire at her house on July 5th.

CONSENT AGENDA:

a. Consideration of approval of the Board of Commissioners June 17, 2024 Closed Session Minutes.

b. Consideration of approval of the Board of Commissioners July 1, 2024 Special Meeting and July 5, 2024 Special Meeting Minutes

c. Adoption of Ordinance No. **A2024-03** Cumberland County Parcel contiguous annexation of 14.89 acres, more or less, part of PIN 0424-24-6561, property belonging to Duggins Southview Holdings, LLC, deed book 11934, pg. 0677 adjacent to the southwest property line of 4721 Dunrobin Drive, Cumberland County Registry, North Carolina approved at July 1, 2024 Public Hearing.

Motion by Commissioner Marley, seconded by Commissioner Scarola, was carried unanimously, to approve the consent agenda as written.

“END OF CONSENT AGENDA”

OLD BUSINESS:

None

Regular Meeting
July 15, 2024

NEW BUSINESS:

- a. Consideration of approval of the Cumberland County Community Development Block Program and HOME Investment Partnership Program Amended Cooperation Agreement

Motion by Commissioner Marley, seconded by Commissioner Scarola, was carried unanimously to approve item a under new business.

- b. Approval of Budget Amendment #3 for \$247,800 and three new Police Officer positions for the COPS Fast Grant.

Motion by Commissioner Marley, seconded by Mayor Pro Tem Dr. McCray, was carried unanimously to approve item b under new business.

- c. GASB 87 Lease Accounting Standard and approval of corresponding Budget Amendment #26 for \$467,600 for Fiscal Year 2023-2024.

Motion by Commissioner Marley, seconded by Mayor Pro Tem Dr. McCray, was carried unanimously to approve item c under new business.

- d. Approval of Budget Amendment #27 for \$22,600 for Fiscal Year 2023-2024.

Motion by Mayor Pro Tem Dr. McCray, seconded by Commissioner Scarola, was carried unanimously to approve item d under new business

- e. Approval and Consideration of renewal of Hope Mills Fire Department full-service agreement with Stoney Point Volunteer Fire Department

Commissioner Scarola asked why the town only pays stoney point fire dept and not them paying the town as well.

Fire Chief Matthew Cain stated that historically was the setup.

Mr. McLaughlin stated the arrangement was made that way since contracts historically were with county-based fire stations.

Motion by Commissioner Marley, seconded by Commissioner Legge, was carried unanimously to approve item c under new business.

- f. Approval and Consideration of contract with Witt O'Brien in the amount of \$30,000.

Mr. McLaughlin commended Witt O'Brien and their team.

Motion by Commissioner Marley, seconded by Commissioner Scarola, was carried unanimously to approve item f under new business.

- g.** Approval and consideration to start the reinstatement process of the Hope Mills Historic Preservation Committee back to a commission

Motion by Commissioner Marley, seconded by Commissioner Legge, was carried unanimously to approve item g under new business

- h.** Approval and Consideration of Addendum A Memorandum of Agreement for 11 Traffic Control Officers effective July 1st 2024

Mr. McLaughlin commended Police Chief Stephen Dollinger and all parties involved.

Commissioner Scarola asked about the training.

Police Chief Stephen Dollinger provided update on the status of the trainings.

Motion by Commissioner Marley, seconded by Commissioner Scarola, was carried unanimously to approve item h under new business.

CLOSED SESSION

Motion by Mayor Pro Tem Dr. McCray, seconded by Commissioner Legge, and carried unanimously to enter into closed session pursuant to NCGS 143-318.11 (a) Attorney Client Privilege, NCGS 143-318.11 (a) (5) Land Acquisition, and NCGS 143-318.11 (a) (6) Personnel.

At 10:20 p.m. Mayor Bellflowers called the regular meeting back to order.

Motion made by Mayor Pro Tem Dr. McCray, seconded by Commissioner Marley, and carried unanimously, to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken.

STAFF COMMENTS

Deputy Public Works Director Bruce Clark provided an update on improvements to the walking trail and dog park.

Town Clerk Ashley Wyatt reminded the board to submit any questions for the special meeting on committees on July 29th, by Friday, July 19th, 2024

ADJOURNMENT.

Seeing no additional business to come before the Board, the meeting was adjourned at 10:25 pm.

Motion by Commissioner Legge, seconded by Commissioner Scarola, and carried unanimously to adjourn the meeting.

Jessie Bellflowers, Mayor

ATTEST:

Ashley Wyatt, MMC, NCCMC
Town Clerk

MAYOR

Jessie Bellflowers

MAYOR PRO TEM

Dr. Kenjuana McCray

TOWN MANAGER

Chancer McLaughlin



TOWN BOARD

Elyse Craver

Jerry Legge

Bryan Marley

Joanne Scarola

TOWN CLERK

Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS

Special Meeting Minutes – July 29, 2024 6:00PM

Meeting on Committees

Mayor Jessie Bellflowers called the meeting of the Hope Mills Board of Commissioners to order on Monday, July 29, 2024 at 6:00 pm and welcomed those in attendance.

STAFF PRESENT

Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, and Deputy Town Clerk Coronda Regan

PLEDGE OF ALLEGIANCE

Mayor Jessie Bellflowers led the pledge of allegiance

APPROVAL OF AGENDA

No changes made to agenda

Motion by Commissioner Scarola seconded by Commissioner Legge and carried unanimously, to approve the agenda as presented.

DISCUSSION

Mayor Bellflowers provided introductory remarks as to the purpose of the meeting and his goals for the evening.

Town Clerk Ashley Wyatt gave more details as to the committee overview document that was presented as Tab 1 on the agenda.

Commissioner Marley stated that he was satisfied with the number of people that were currently serving on each committee and was looking for clarification of that number for each.

Mayor Pro Tem Dr. Kenjuana McCray echoed the comments of Commissioner Marley and expressed concerns that increasing the number of members per committee would only be an increase toward the number needed to establish quorum.

Commissioner Scarola stated that it would be up to the committees to determine if they wanted to increase the number of members they had.

Town Manager Chancer McLaughlin suggested the committees could have alternates, similar to that of the Board of Adjustment.

Tina Yossett, Chair of the Appearance Commission stated that as far as membership was concerned, she preferred to keep things status quo.

Grilley Mitchell, Former Commissioner stated that changes in membership numbers had been explored in the past, but seven members seemed to work out the best and to leave it the way it was.

Commissioner Marley stated that the more people involved in the committees would make it harder to manage for the chairs. However, he did suggest that the committees be given tasks from the Board of Commissioners.

Mayor Pro Tem Dr. Kenjuana McCray stated that the committees should look to partner with other organizations.

Mr. McLaughlin stated that the Town could have an event for recruitment to engage the public to apply to be on various committees.

Sharon Reeves, the Chair of the Historic Preservation Committee suggested highlighting committees at different board meetings.

APPEARANCE COMMISSION

Tina Yossett, stated that she needed to have more clarification as to what their committee could do and what powers they had.

Commissioner Marley asked if the Appearance Commission could meet with the Attorney to get a better understanding of what they do.

Mr. McLaughlin stated that the departments could collaborate with the different committees.

Mayor Bellflowers suggested that the committee chair and co chairs should come before the Board of Commissioners and do presentations every so often.

Mayor Pro Tempore Dr. McCray agreed with the Mayor's sentiment.

BOARD OF ADJUSTMENT

Mr. McLaughlin gave an update on the Board of Adjustment and stated that there were no significant updates to be shared, other than that the board would only meet if they needed to.

CULTURAL ARTS COMMITTEE

Mayor Pro Tem Dr. McCray stated that the committee was full and expressed concerns on the limited budget. She also mentioned reaching out to all of the Art teachers in the community to possibly host an art exhibition for students.

HISTORIC PRESERVATION COMMITTEE

Sharon Reeves stated that the biggest goal ahead of the HPC was that they were working toward becoming a commission again.

Mr. McLaughlin reiterated the process and projected timeline as to how that goal would be achieved.

HOMELESSNESS ADVISORY COMMITTEE

Commissioner Craver discussed her ideas for the newly established committee. She stated that the primary goal was to see unhoused individuals with permanent housing.

Karen Saracen, a resident and member of the Historic Preservation Committee spoke to available resources that could help with the mission of the committee.

Discussion ensued regarding panhandling as an issue.

PARKS AND RECREATION COMMITTEE

Commissioner Craver stated that the committee was well run and organized. There were no substantial updates at the time.

PRIME MOVERS COMMITTEE

Mayor Pro Tem Dr. Kenjuana McCray stated that she was interested in ways to get innovative young people to serve on the committee. She also advised that there was a member of the committee that would need to be removed at a future regular meeting.

VETERANS AFFAIRS COMMITTEE

Commissioner Scarola stated that the committee needed to fill several vacancies and that they were considering amending their bylaws.

PROPOSAL AND CONSIDERATION OF ESTABLISHING AN ECONOMIC DEVELOPMENT COMMITTEE

Motion by Mayor Pro Tem Dr. Kenjuana McCray seconded by Commissioner Scarola and carried unanimously, to approve the Economic Development Committee and corresponding bylaws as presented.

Mr. McLaughlin spoke to recent knowledge he gained attending a conference of the NCBEMO that focused on other municipalities and how they were leveraging economic development. One of the municipalities, Fuqua Varina, was reportedly building a similar senior center on a golf course.

ADJOURNMENT

Seeing no additional business to come before the Board, the meeting was adjourned at 8:13 pm.

Motion by Commissioner Jerry Legge, seconded by Commissioner Joanne Scarola and carried unanimously to adjourn meeting.

Jessie Bellflowers, Mayor

ATTEST:

Ashley Wyatt, MMC, NCCMC
Town Clerk

MAYOR

Jessie Bellflowers

MAYOR PRO TEM

Dr. Kenjuana McCray

TOWN MANAGER

Chancer McLaughlin



TOWN BOARD

Elyse Craver

Jerry Legge

Bryan Marley

Joanne Scarola

TOWN CLERK

Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS

Meeting Minutes – August 13, 2024

6:00 p.m. Special Meeting (Public Forum)

Mayor Jessie Bellflowers called the Public Forum to order on Tuesday August 13, 2024 at 6:00 pm and welcomed everyone in attendance and those viewing via live stream.

ABSENT:

Commissioner Joanne Scarola

STAFF PRESENT

Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, Deputy Town Clerk Coronda Regan, and Parks and Recreation Director LaMarco Morrison

INTRODUCTION

Mayor Bellflowers and Town Manager Chancer Mclaughlin gave opening remarks regarding the purpose of the special meeting.

PRESENTATION

Lamarco Morrison gave an overview of the public input survey results that was available to the public until August 5, 2024. He outlined key takeaways regarding the survey, such as target demographics and uses of the proposed facility.

DISCUSSION

Tim Riordan, of CHA Engineering room spoke to design aspects of the facility that included the potential cost of materials and labor. He made himself available for any questions from the public.

PUBLIC COMMENTS

Many residents spoke from the audience and highlighted the following: safety and noise concerns, shared spaces for non-senior activities, and if the proposed location would act as an emergency shelter.

Mayor Bellflowers asked what the various rooms in the facility were to be used for.

Special Meeting (Public Forum)

August 13, 2024

Mr. Riordan stated that the room uses had the ability to be changed depending on what the town wanted.

Commissioner Legge suggested that although the survey had been closed, it could be opened again for additional feedback.

Commissioner Craver noted that the Bill Crisp Senior Center in Fayetteville was a good model to utilize as a reference for the Hope Mills design.

Mayor Pro Tem Dr. Kenjuana McCray stated that there would have to be a compromise regarding what the facility would be used for.

Commissioner Marley echoed the comments made by Mayor Pro Tem and stated that with a proposed cost of \$22 million dollars, there would have to be more than one use of the building.

STAFF COMMENTS

Mr. Morrison thanked staff and the elected for putting the meeting together.

ADJOURNMENT.

Mayor Bellflowers announced that a follow up meeting would take place on October 17th at 6pm.

Seeing no additional business to come before the Board, the meeting was adjourned at 7:44 pm.

Jessie Bellflowers, Mayor

ATTEST:

Ashley Wyatt, MMC, NCCMC
Town Clerk

TAB 5

GENERAL FUND - July 31, 2024

	Budget	Actual YTD	Variance	%	Encumbered	Variance	%
Revenues							
Ad Valorem Taxes	7,837,950	-	7,837,950	0%	-	7,837,950	0%
Other Taxes & Licenses	125,000	-	125,000	0%	-	125,000	0%
Intergovernmental Revenues	6,742,175	-	6,742,175	0%	-	6,742,175	0%
Grants/Reimbursements	156,275	-	156,275	0%	-	156,275	0%
Public Safety Revenues	12,000	530	11,470	4%	-	11,470	4%
Permits & Fees	908,500	43,406	865,094	5%	-	865,094	5%
Environmental Fees & Revenues	1,730,000	2,073	1,727,928	0%	-	1,727,928	0%
Parks & Recreation Fees	222,100	49,968	172,132	22%	-	172,132	22%
Other Revenues	379,400	37,719	341,681	10%	-	341,681	10%
Approp from Fund Balance	830,150	-	830,150	0%	-	830,150	0%
Total Revenues	18,943,550	133,696	18,809,854	1%	-	18,809,854	1%
Expenditures							
General Government							
Governing Body	131,600	26,813	104,787	20%	-	104,787	20%
Administration	550,100	45,478	504,622	8%	-	504,622	8%
Human Resources	330,175	29,382	300,793	9%	-	300,793	9%
Finance	597,175	66,308	530,867	11%	-	530,867	11%
Tax Listings & Collections	85,000	14	84,986	0%	-	84,986	0%
Legal	78,000	-	78,000	0%	-	78,000	0%
Planning & Zoning	516,525	31,745	484,780	6%	-	484,780	6%
PW Director	440,225	36,354	403,871	8%	118	403,753	8%
Bldg Operating & Maint	645,875	61,397	584,478	10%	13,941	570,537	12%
Service Garage	224,875	17,932	206,943	8%	-	206,943	8%
Total General Government	3,599,550	315,422	3,284,128	9%	14,059	3,270,069	9%
Public Safety							
Law Enforcement	5,747,850	1,063,375	4,684,475	19%	13,595	4,670,880	19%
Animal Control	84,975	10,940	74,035	13%	-	74,035	13%
Fire Department	3,469,100	276,351	3,192,749	8%	19,656	3,173,093	9%
Inspections	610,700	51,710	558,990	8%	-	558,990	8%
Total Public Safety	9,912,625	1,402,375	8,510,250	14%	33,252	8,476,998	14%
Transportation							
Streets	533,800	22,470	511,330	4%	257	511,073	4%
Total Transportation	533,800	22,470	511,330	4%	257	511,073	4%
Environmental Protection							
Sanitation	1,399,425	67,711	1,331,714	5%	14,120	1,317,594	6%
Total Environmental Protection	1,399,425	67,711	1,331,714	5%	14,120	1,317,594	6%
Cultural & Recreational							
Parks & Recreation	603,875	71,658	532,217	12%	3,689	528,528	12%
Programs/Events	541,000	48,473	492,527	9%	11,623	480,904	11%
Athletics/Field Maintenance	1,112,350	88,045	1,024,305	8%	7,208	1,017,097	9%
Total Cultural & Recreational	2,257,225	208,177	2,049,048	9%	22,519	2,026,529	10%
Debt Service							
	1,240,925	1,063,546	177,379	86%	-	177,379	86%
Total Expenditures	18,943,550	3,079,701	15,863,849	16%	84,206	15,948,054	17%
Total Revenues		133,696			133,696		
Total Expenditures		3,079,701			3,163,907		
Revenues over/(under) Expenditures		(2,946,006)			(3,030,212)		

CASH ACCOUNTS - July 31, 2024

Checking Account:	\$	547,776
Cash on Hand:		1,100
Investment Accounts:		6,896,499
Capital Reserve Funds		6,827,001
Restricted Funds		709,742
Total Cash:	\$	14,982,118

Fund 20 - Powell Bill
7/31/2024

Revenues:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>%</u>	<u>Encumbered</u>	<u>Variance</u>	<u>%</u>
Powell Bill Distribution	545,700.00	-	545,700	0%	-	545,700	0%
Interest Income	19,300.00	2,991.29	16,309	15%	-	16,309	15%
FAMPO Grant	209,600.00	-	209,600	0%	-	209,600	0%
Approp from Fund Balance	-	-	-	0%	-	-	0%
Total Revenues:	774,600.00	2,991.29	771,609	0%	-	771,609	0%

Expenditures:							
Salaries & Benefits	138,750.00	15,981.05	122,769	12%	-	122,769	12%
Operating Expenses	99,150.00	12,198.50	86,952	12%	-	86,952	12%
Debt Service	-	-	-	0%	-	-	0%
Operating Transfer - Out	-	-	-	0%	-	-	0%
Capital Outlay	536,700.00	-	536,700	0%	-	536,700	0%
Total Expenditures:	774,600.00	28,179.55	746,420	4%	-	746,420	4%

Total Rev Over/(Under) Exp (25,188.26)

Fund Balance as of June 30, 2024	669,922.23
Revenues over/(under) Expenditures as of 7/31/24	<u>(25,188.26)</u>
Total amount in Powell Bill Reserves	<u><u>644,733.97</u></u>

Fund 91 - Stormwater Fund
7/31/2024

Revenues:	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>%</u>	<u>Encumbered</u>	<u>Variance</u>	<u>%</u>
Stormwater Fees	1,000,000.00	-	1,000,000	0%	-	1,000,000	0%
Tax Penalties & Interest	-	-	-	0%	-	-	0%
Interest Income	12,000.00	1,000.00	11,000	8%	-	11,000	8%
Transfer from General Fund	-	-	-	0%	-	-	0%
Approp from Fund Balance	-	-	-	-	-	-	-
Total Revenues:	1,012,000.00	1,000.00	1,011,000	0%	-	1,011,000	0%

Expenditures:							
Salaries & Benefits	265,750.00	20,708.80	245,041	8%	-	245,041	8%
Operating Expenses	145,425.00	8,101.84	137,323	6%	889,956	(752,633)	618%
Debt Service	132,525.00	40,000.00	92,525	30%	-	92,525	30%
Operating Transfer - Out	-	4,590.36	(4,590)	0%	-	(4,590)	0%
Capital Outlay	468,300.00	12,399.99	455,900	0%	-	455,900	0%
Total Expenditures:	1,012,000.00	85,800.99	926,199	8%	889,956	36,243	96%

Total Rev Over/(Under) Exp (84,800.99)

Fund Balance as of June 30, 2024	930,105.09
Revenues over/(under) Expenditures as of 7/31/24	<u>(84,800.99)</u>
Total amount in Stormwater Reserves	<u><u>845,304.10</u></u>

TAB 6



AGENDA FORM

TO: Chancer McLaughlin, Town Manager
FROM: Drew Holland, Finance Director
SUBJECT: Property Disposal

BACKGROUND INFORMATION: The following item(s) are no longer needed due to condition or replacement of the fixed asset.

Items to be disposed:

- Vehicle 155 – 1994 Oshkosh LMTV 2.5 Ton – sell all on Gov Deals
- Vehicle 128 – 1994 Ford B600 bus, command post
- Vehicle 122 – 2005 Ford Crown Vic

STAFF RECOMMENDATION, IF APPLICABLE:

Approval resolution for disposal of equipment.

RECOMMENDED ACTION:

Same as above

FISCAL IMPACT:

_____ Currently Budgeted _____ Requires budget amendment X No fiscal impact.

ATTACHMENTS:

Surplus Equipment Report
Resolution #

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	DH 8/06/24
Town Attorney	
Department Head (s)	
Town Clerk	

TOWN OF HOPE MILLS
SURPLUS-EQUIPMENT REPORT

DEPARTMENT LOCATION Police				DATE 7/18/24			
MFG. NAME Stewart & Stevenson OshKosh		MODEL NO. M-1079	MFG. YEAR 1994	FIXED ASSET NO 510307			
NAME OF EQUIPMENT Vehicle 155 – OshKosh LMTV 2.5Ton							
SIZE OR CAPACITY 2.5 Ton				SERIAL NUMBER V0965BFC			
OPERATING CONDITION		EXCELLENT	GOOD	FAIR X	POOR		
YEAR PURCHASED NEW _____				PURCHASE PRICE:		PRESENT BOOK VALUE	
YEAR PURCHASED USED 3/17/2014				Donated Property		0	
WHY IS EQUIPMENT NO LONGER NEEDED? This vehicle is not used by the town and the Police Department would like to sell to clear the space.							
MAINTENANCE COST SINCE ACQUISITION \$ N/A		DATE EQUIPMENT AVAILABLE 7/18/24		ESTIMATED COST TO PLACE IN ORIGINAL CONDITION UNKNOWN		CAN NEW PARTS BE PURCHASED AT REASONABLE COST NO	
ESTIMATED COST TO SCRAP \$	ESTIMATED VALUE AS SPARE PARTS OR SCRAP \$	RECOMMENDED METHOD OF DISPOSAL →	HOLD FOR FUTURE PROJECT	TRANSFER	DONATE	SELL xxx	SCRAP
REVIEWED BY		DATE	REMARKS				
FINANCE DIRECTOR							
FIXED ASSET CLERK		7-18-24	Kath Wall - will sell on Gooddeals				
DEPARTMENT HEAD		8/6/24	Det. Dollinger, Chief				
DIVISION HEAD							
TOWN MANAGER							
GARAGE SUPT.							
OFFICIAL BOARD ACTION				DATE			

TOWN OF HOPE MILLS
SURPLUS-EQUIPMENT REPORT

DEPARTMENT LOCATION Police			DATE 7/18/24				
MFG. NAME Ford		MODEL NO. B600	MFG. YEAR 1994		FIXED ASSET NO 510023		
NAME OF EQUIPMENT Vehicle 128: Ford B600 Bus – Command Post							
SIZE OR CAPACITY B600				SERIAL NUMBER 1FDWJ65C3RVA32126			
OPERATING CONDITION	EXCELLENT	GOOD	FAIR X	POOR			
YEAR PURCHASED NEW _____			PURCHASE PRICE:		PRESENT BOOK VALUE		
YEAR PURCHASED USED 3/5/20017			Donated Property		0		
WHY IS EQUIPMENT NO LONGER NEEDED? This vehicle is not used by the town and the Police Department would like to sell to clear the space.							
MAINTENANCE COST SINCE ACQUISITION \$ N/A		DATE EQUIPMENT AVAILABLE 7/18/24		ESTIMATED COST TO PLACE IN ORIGINAL CONDITION UNKNOWN		CAN NEW PARTS BE PURCHASED AT REASONABLE COST NO	
ESTIMATED COST TO SCRAP \$	ESTIMATED VALUE AS SPARE PARTS OR SCRAP \$	RECOMMENDED METHOD OF DISPOSAL →	HOLD FOR FUTURE PROJECT	TRANSFER	DONATE	SELL xxx	SCRAP
REVIEWED BY		DATE	REMARKS				
FINANCE DIRECTOR							
FIXED ASSET CLERK		7/18/24	Kell: Wall - will sell on GoDeals				
DEPARTMENT HEAD		8/6/24	Stephen J. Dollinger, Chief				
DIVISION HEAD							
TOWN MANAGER							
GARAGE SUPT.							
OFFICIAL BOARD ACTION				DATE			

TOWN OF HOPE MILLS
SURPLUS-EQUIPMENT REPORT

DEPARTMENT LOCATION Police						DATE 7/1/2024	
MFG. NAME Ford		MODEL NO. Crown Victoria	MFG. YEAR 2005		FIXED ASSET NO 510116		
NAME OF EQUIPMENT Vehicle 122 - 2005 Ford Crown Victoria Unmarked							
SIZE OR CAPACITY					SERIAL NUMBER 2FAFP71W25X125923		
OPERATING CONDITION		EXCELLENT	GOOD		FAIR	POOR X	
This vehicle needs a transmission replacement. The price to replace transmission is far more than the worth of this vehicle.							
YEAR PURCHASED NEW _____ 1/18/2005 _____				PURCHASE PRICE \$23,035.77		PRESENT BOOK VALUE 0	
YEAR PURCHASED USED _____							
WHY IS EQUIPMENT NO LONGER NEEDED?							
MAINTENANCE COST SINCE ACQUISITION \$ N/A		DATE EQUIPMENT AVAILABLE 7/1/2024		ESTIMATED COST TO PLACE IN ORIGINAL CONDITION UNKNOWN		CAN NEW PARTS BE PURCHASED AT REASONABLE COST NO	
ESTIMATED COST TO SCRAP \$	ESTIMATED VALUE AS SPARE PARTS OR SCRAP \$	RECOMMENDED METHOD OF DISPOSAL →	HOLD FOR FUTURE PROJECT	TRANS-FER	DONATE	SELL xxx	SCRAP
REVIEWED BY		DATE	REMARKS				
FINANCE DIRECTOR							
FIXED ASSET CLERK		6-25-24	Kell: Wal will sell on Gooddeals				
DEPARTMENT HEAD		6/25/24	Dyke & Dallenzer, Chuf				
DIVISION HEAD							
TOWN MANAGER							
GARAGE SUPT.							
OFFICIAL BOARD ACTION						DATE	



RESOLUTION OF THE TOWN OF HOPE MILLS BOARD OF COMMISSIONERS DECLARING CERTAIN PROPERTY OF THE TOWN TO BE SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY

Resolution No. R2024-013

WHEREAS, the Board of Commissioners of the Town of Hope Mills, North Carolina desires to dispose of certain surplus property of the Town;

WHEREAS, G.S. 160A-266 establishes a method to dispose of real or personal property; and

WHEREAS, the Town Board is granted authority to declare property surplus; and

NOW, THEREFORE, BE IT RESOLVED by the Hope Mills Board of Commissioners that the following described property is hereby declared to be surplus to the needs of the Town and authorizes their disposal.

Items to be donated/sold as surplus:

Vehicle 155 – 1994 Oshkosh LMTV 2.5 Ton – sell all on Gov Deals

Vehicle 128 – 1994 Ford B600 bus, command post

Vehicle 122 – 2005 Ford Crown Vic

ADOPTED this 19th Day of August, 2024

JESSIE BELLFLOWERS MAYOR

ATTEST:

Ashley Wyatt, Town Clerk

TAB 7

**Town of Hope Mills
North Carolina**

Ordinance No. 2024 -05

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR ANNUAL CHRISTMAS
PARADE**

WHEREAS, the Town of Hope Mills acknowledges a long tradition of providing an annual Christmas Parade for the pleasure of its citizens; and

WHEREAS, the Town of Hope Mills acknowledges its citizens realize a financial benefit from holding an annual Christmas Parade; and

WHEREAS, The Town of Hope Mills acknowledges a parade requires approximately two (2) hours to install signing and traffic control. And also requires approximately two (2) hours for removing signs, traffic control, and litter;

NOW THEREFORE BE IT ORDAINED by the Town Board of Commissioners of Hope Mills pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth on the following described portion of a State Highway System route:

Date(s): Saturday, December 7th, 2024

Times: 4:00pm – 8:00pm

Route Description: Exit right out of Rockfish Elementary School (5763 Rockfish Rd., Hope Mills, NC 28348) on Rockfish Rd. – Continue down Rockfish Rd. to intersection of Rockfish Rd. and N. Main St. – Turn Right on N. Main St. – Continue on N. Main St. to intersection of S. Main Street and Cameron Rd. – Turn Left on Cameron Rd. – Continue on Cameron Rd. – Turn Right into Hope Mills Middle School (4975 Cameron Road, Hope Mills, NC 28348) on Cameron Rd.

This ordinance to become effective when signs are erected giving notice of the limits and times of the parade, and implementations of adequate traffic control to guide through vehicles around the parade route.

Adopted this _____ day of _____, 2024.

Jessie Bellflowers, Mayor

Attest: _____
Ashley S. Wyatt, MMC, NCCMC, Town Clerk

TAB 8



AGENDA FORM

TO: Chancer F. McLaughlin, Interim Town Manager
FROM: Lamarco M. Morrison, Parks and Recreation Director
SUBJECT: Discussion and Possible Action Related to Special Events Planning for FY24-25

BACKGROUND INFORMATION:

On July 22, 2024, Parks & Recreation staff presented the FY24-25 Special Events Planning Calendar to the Parks & Recreation Advisory Board for input and approval. The Advisory Board unanimously approved the calendar. Tonight, Parks & Recreation is present to discuss the proposed calendar of special events to garner feedback and consensus from the Board of Commissioners.

STAFF RECOMMENDATION, IF APPLICABLE: Provide guidance and feedback to staff on the FY24-25 planning calendar for special events.

RECOMMENDED ACTION:

Provide guidance and feedback to staff on the FY24-25 planning calendar for special events.

FISCAL IMPACT:

There is no fiscal impact. Funding for all Parks and Recreation specials events were approved as part of the FY budget. However, quotes and contractual compensations are based on the dates provided in the calendar. Any delineation could result in an increase in quotes.

ATTACHMENTS:

Attached is the special events calendar for the FY23-24.

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	
Town Attorney	
Department Head (s)	LMM 08/07/2024
Town Clerk	



Hope Mills Parks & Recreation

EVENT SCHEDULE

➔ FY 2024 - 2025

7.2.2024

Independence Day Luncheon

7.4.2024

2024 Independence Day Parade

9.11.2024

9/11 Tribute

9.14.2024

Fall Litter Sweep

9.21 - 9.22

Fall Community Yard Sale

10.25.2024

Trunk or Treat

11.11.2024

Veteran's Day Ceremony


12.6.2024

Christmas at the Lake

12.7.2024

Breakfast with Santa

 Mmereness@townofhopemills.com

 (910) 426-4060

 www.townofhopemills.com

*THIS SCHEDULE REFLECTS ALL IN-PERSON EVENTS PLANNED BY HOPE MILLS PARKS & RECREATION. ALL EVENT DATES ARE SUBJECT TO CHANGE. *



Hope Mills Parks & Recreation

EVENT SCHEDULE

➔ FY 2024 - 2025

12.7.2024	Paws & Claus Pet Pics
12.7.2024	Christmas Parade of Lights
12.13.2024	55+ Christmas Luncheon
12.16 - 12.19.2024	Santa & Sirens
2.14.2025	55+ Valentine's Day Luncheon
TBD	Spring Litter Sweep
TBD	Spring Community Yard Sale
4.12.2025	Cotton Tail Trail
4.20.2025	Sunrise Service (Easter Sunday)



Hope Mills Parks & Recreation

EVENT SCHEDULE

➔ FY 2024 - 2025

5.3.2025

Trucks 'N Stuff

5.26.2025

Memorial Day Ceremony

6.28.2025

Independence Day Kickoff Celebration

7.4.2025

2025 Independence Day Parade

TAB 9



AGENDA FORM

TO: Chancer McLaughlin, Interim Town Manager

FROM: Lamarco M. Morrison, Parks & Recreation Director

SUBJECT: Fee Schedule Amendment – Fees associated with registration rentals, and marquee advertisements

BACKGROUND INFORMATION:

The fees adopted in the fiscal 2024-2025 budget does not account for monthly registration fees associated with the use of the fitness room, gymnasium free play, and pickleball. Additionally, Hope Mills Parks & Recreation (HMPR) offers an array of amenities that were omitted from the adopted fee schedule. In an effort to recover associated operational costs, and remain consistent with other local municipalities, HMPR is proposing an amendment to the fee schedule to capture registration and operational fees.

STAFF RECOMMENDATION, IF APPLICABLE: The Parks and Recreation Department recommends amending the fee schedule to reflect the revision listed below. All other fees adopted in the fiscal 2024 – 2025 shall remain in effect.

Monthly Fee – Fitness Area and Gym Free Plan	
• Ages 18 - 54	\$10.00 per month
• Resident ages 55 and over	No Cost
• Non-Resident 55 and over	\$10.00 per month
Pickleball Registration	
• Ages 18 - 54	\$10.00 per month
• Resident ages 55 and over	No Cost
• Non-Resident ages 55 and over	\$10.00 per month
Splash Pad Private Party Rentals	
• Deposit	\$100.00
• Per hour (2 Hour Minimum)	\$50.00
Reid’s Journey Picnic Shelter	
• Deposit	\$50.00
• Per hour (2 Hour Minimum)	\$45.00

Recreation Center Multi-purpose Room	
• Deposit	\$100
• Per hour	\$70
Brower Park Multi-purpose Room	
• Deposit	\$100
• Per hour	\$70
Event Rental Amenities	
PA System (for duration of scheduled rental)	\$25
Podium (for duration of scheduled rental)	\$25
Ed Herring Park Shelter	
• Deposit	\$50.00
• Per hour (2 Hour Minimum)	\$45.00
Baldwin Elementary School ball fields	
• Deposit	\$50.00
• Hourly per field	\$35.00
• Per day per field with lights	\$45.00
• Field Prep – drag & mark – one per day (optional)	\$110.00
Hope Mills Middle School ball fields	
• Deposit	\$50.00
• Hourly per field	\$35.00
• Per day per field with lights	\$45.00
• Field Prep – drag & mark – one per day (optional)	\$110.00

Digital Marquee Advertising Fees	Proposed Fees
Hope Mills Lake Marquee	
• Birthday Announcement (1 day, 1 image only)	\$25.00
• 1 Day, per image	\$55.00
• 1 week (7 days), per image	\$85.00
• ½ Month (14 days), per image	\$125.00
• 1 month (28 days), per image	\$200.00
John W. Hodges Public Safety Center Marquee	
• Birthday Announcement (1 day, 1 image only)	\$25.00
• 1 Day, per image	\$55.00
• 1 week (7 days), per image	\$85.00
• ½ Month (14 days), per image	\$125.00
• 1 month (28 days), per image	\$200.00
Additional Fees – Optional*	
• Customization Fee (for the use of custom graphics by Town of Hope Mills employees.)	\$30.00

RECOMMENDED ACTION:

Board Approval of amended the fee schedule, and Digital Marquee Policy

FISCAL IMPACT:

Projected increase of revenues for park rentals, advertising, and operational cost recovery.

ATTACHMENTS:

Budget Amendment for fee schedule changes, and Digital Marquee Policy

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	
Town Attorney	
Department Head (s)	LMM 8/7/2024
Town Clerk	



Town of Hope Mills Digital Marquee Advertising Policy

The Town of Hope Mills Digital Marquee at Hope Mills Lake and John W. Hodges Public Safety Center are intended to serve as a limited public forum for local cultural, recreational, educational, and social services, programs or other special events open to the public, and local Hope Mills businesses/organizations that are of interest to the Town of Hope Mills and its residents.

1. Locations
 - a. Hope Mills Lake (corner of S. Main Street and Lakeview Road/Trade Street)
 - b. John W. Hodges Public Safety Center (corner of Rockfish Road and Golfview Road)
2. The Town of Hope Mills reserves the right to decline an application that does not meet the stated intent and criteria of this Digital Marquee Advertising Policy.
3. Applications are considered on a first-come, first-served basis.
4. One slide is limited to five lines of 20 characters, including spaces, to create a clear and concise message. The more characters, the smaller the font size.
5. Display period options:
 - a. 1 Day
 - b. 1 Week (7 days)
 - c. ½ Month (14 days)
 - d. 1 Month (28 days)
6. Fee is based on fee schedule (see fee schedule on page 2). Payment is due upon completion and submittal of the Digital Marquee Advertisement Request Form.
7. For an additional consecutive slide pertaining to the first message slide, an additional fee of \$55.00 will be charged.
8. Applications may be submitted up to twelve (12) months before the scheduled event, program, or service and no less than fourteen (14) days prior to the requested scheduled date. Digital Marquee Advertising applications submitted less than fourteen (14) days prior to the posting date will not be accepted.
9. Digital Marquee Advertising containing a website address will require a copy of website information submitted with the application.
10. A maximum of ten (10) single digital marquee "images" can be displayed at one time. This may include five "paid" application advertisement messages, four (4) Town messages and one (1) internal message for important last-minute Town or emergency postings.
11. Final approval of an application or co-sponsor/partner designation of applicant is made at the discretion of the Town Manager or designee (Parks and Recreation Director).
12. In the event of more requests than allowable Digital Marquee advertisements, the Town reserves the right to determine priority of displays.

13. The Customer that is responsible for payment warrants that all approved design, artwork, or advertisement DO NOT infringe upon any trademarks or copyrights either Local, State, or Federal.
14. The Customer agrees to hold, defend, and indemnify the Town of Hope Mills, its associates and employees free and harmless from any and all losses, liability, claims, and demands, including Attorney fees or other fees, any suits that arise from any advertisement placed on the Hope Mills Lake Digital Marquee and the John W. Hodges Public Safety Center Digital Marquee or any verbal ad content or subject matter including partial contents of ads or copy displayed on the Digital Marquee in pursuant of this policy/application.
15. Service Interruptions: In the event the Digital Marquee cannot service this agreement due to power outages caused by weather or other non-controllable “natural acts”, there will be a grace period of four hours to restore the power failure. After this grace period the agreement will be extended by the number of lost hours. For any lost advertising due to malfunction in the digital marquee equipment, the agreement will be extended by the number of hours lost due to malfunction.
16. The Town of Hope Mills does not guarantee the specific amount of “image” or the number of “spots” during any given 24 hours. However, a “spot” within a rotation will generate a minimum of 1,000 “images” per 24-hour period. (Example: 86,400 seconds in a 24-hour period. If all 10 “spots” are being utilized at an 8 second display for each of those 10 “spots”, to total 80 seconds, then each “image” will be viewed over 1,000 times.)

Digital Marquee Advertising Fees	Proposed Fees
Hope Mills Lake Marquee	
• Birthday Announcement (1 day, 1 image only)	\$25.00
• 1 Day, per image	\$55.00
• 1 week (7 days), per image	\$85.00
• ½ Month (14 days), per image	\$125.00
• 1 month (28 days), per image	\$200.00
John W. Hodges Public Safety Center Marquee	
• Birthday Announcement (1 day, 1 image only)	\$25.00
• 1 Day, per image	\$55.00
• 1 week (7 days), per image	\$85.00
• ½ Month (14 days), per image	\$125.00
• 1 month (28 days), per image	\$200.00
Additional Fees – Optional*	
• Customization Fee (for the use of custom graphics by Town of Hope Mills employees.)	\$30.00



DIGITAL MARQUEE ADVERTISEMENT REQUEST FORM

Applicant Name: _____

Organization/Business Name: _____

Address: _____

Day Phone: _____ Evening Phone: _____

Email Address: _____

Website (if applicable): _____

Display Date(s): _____ to _____ Background/Font color preferred: _____

Image preferred or provided: _____

Please indicated the verbiage of your Digital Marquee Advertisement:

Line 1: _____

Line 2: _____

Line 3: _____

Line 4: _____

Line 5: _____

Location(s) Please circle one or both: Hope Mills Lake John W. Hodges Public Safety Center

Terms of This Agreement:

1. Fee is based on adopted Fee Schedule.
2. All messages will be consistent with the Town of Hope Mills Digital Marquee Advertising Policy and the information requested for posting is to be approved by the Parks & Recreation Director. The Parks & Recreation Department reserves the right to change the information.
3. Service Interruptions: In the event the Digital Marquee cannot service this agreement due to power outages caused by weather or other non-controllable "natural acts", there will be a grace period of four hours to restore the power failure. After this grace period the agreement will be extended by the number of lost hours. For any lost advertising due to malfunction in the digital marquee equipment, the agreement will be extended by the number of hours lost due to malfunction.
4. The Customer that is responsible for payment, warrants that all approved design, artwork, or advertisement DO NOT infringe upon any trademarks or copyrights either Local, State, or Federal.
5. The Customer agrees to hold, defend, and indemnify the Town of Hope Mills, its associates and employees free and harmless from any and all losses, liability, claims, and demands, including Attorney

fees or other fees, any suits that arise from any advertisement placed on the Hope Mills Lake Digital Marquee and the John W. Hodges Public Safety Center Digital Marquee or any verbal ad content or subject matter including partial contents of ads or copy displayed on the Digital Marquee in pursuant of this policy/application.

6. The Town of Hope Mills does not guarantee the specific amount of “image” or the number of “spots” during any given 24 hours. However, a “spot” within a rotation will generate a minimum of 1,000 “images” per 24-hour period. (Example: 86,400 seconds in a 24-hour period. If all 10 “spots” are being utilized at an 8 second display for each of those 10 “spots”, to total 80 seconds, then each “image” will be viewed over 1,000 times.)

Digital Marquee (s) Advertising Fees:

Fees include ONE Digital Marquee. If you’d like your advertisement on both the Hope Mills Lake Digital Marquee and the John W. Hodges Public Safety Center Digital Marquee, payment must be received for both.

- 1 day, per image \$55.00
- 1 Week (7 days), per image \$85.00
- ½ Month (14 days), per image \$125.00
- 1 Month (28 days), per image \$200.00
- Customization Fee (optional) \$30.00

By signing this agreement, the Customer/Renter is stating that they are authorized to execute the agreement in its full entirety. The Customer authorizes and instructs the Town of Hope Mills to proceed with the above terms of the agreement and agrees to pay the fees listed.

By signing below, this becomes a binding agreement to be arbitrated, if need be, in the Sate of North Carolina Court of Law.

Applications, along with payment must be submitted by:

Mail-in Entries:

Hope Mills Parks & Recreation
5770 Rockfish Road
Hope Mills, North Carolina 28348

In-Person Entries:

Hope Mills Parks & Recreation
5766 Rockfish Road
Hope Mills, North Carolina 28348

Customer’s Signature

Date

TOHM Parks & Recreation

Date

TAB 10



AGENDA FORM

TO: Chancer McLaughlin, Town Manager
FROM: Drew Holland, Finance Director
SUBJECT: Budget Amendment for Police Department

BACKGROUND INFORMATION:

The attached budget amendment for FY 2024-2025 is needed to cover the cost of relocating the Conex Box from the golf course property to the Police Department property. Cost is \$2,800 which includes painting, removal and relocating to the new site. Funds will be appropriated from the Drug forfeiture funds.

STAFF RECOMMENDATION, IF APPLICABLE:

Approval

RECOMMENDED ACTION:

Approval of Budget Amendment #4 for \$2,800.

FISCAL IMPACT:

_____ Currently Budgeted _____ Requires budget amendment ___X___ No fiscal impact.

ATTACHMENTS:

Budget Amendment #4

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	DH 8/06/24
Town Attorney	
Department Head (s)	
Town Clerk	

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2024-2025
Amendment #4

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account</u>		<u>Increase</u>	<u>Decrease</u>
Building Maintenance	10-510-4000	2,800.00	-
		\$ 2,800.00	\$ -

This will result in a net increase of \$2,800 in the appropriations of the General Fund. To provide the additional revenue for the above, the following revenues will be increased.

<u>Account</u>		<u>Decrease</u>	<u>Increase</u>
Drug Forfeiture Funds	10-3346	-	2,800.00
		\$ -	\$ 2,800.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 19th day of August 2024.

 Jessie Bellflowers, Mayor

Attest:

 Ashley Wyatt, Town Clerk

TAB 11

Print

Board Application Form - Submission #93

Date Submitted: 8/2/2024

Please complete the online form below.

Personal Information

Select up to Two of the Boards, Commissions, or Committees you are applying for:

- Board of Adjustment
- Prime Movers
- Veteran Affairs Committee
- Parks and Recreation Advisory Committee
- Cultural Arts Committee
- Historic Preservation Committee
- Homelessness Advisory Committee
- Appearance Commission
- Economic Development Committee

Name:*

Jevon Thomas

Home Address:*

2109 Sir Michael Drive

**Do you live in the Hope Mills
Town limits***



Yes



No

Home Phone Number:*

9109772924

Occupation:*

Ras Security Guard

Email Address:

jevonthomas3@hotmail.com

Education

High School:

Hoke County Highschool

College:

Fayetteville State University

Trade or Business School:

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*



Yes



No

If yes, which:

Have you served on a Board, Commission, or Committee before?*

Yes

No

If yes, which:

Please list organization memberships and positions held:

-Boards and Commissions Fellowship Program Fellow

Please List Areas of Special Interest

Please Enter Basic Resume Information Below

Jevon T. Thomas Fayetteville, NC 28303 Cell: (910) 977-2924 Email: Jevonthomas3@hotmail.com
SUMMARY: ▪ Responsible for the protection and prevention of sabotage, trespass, theft and accidental or willful damage and destruction to government property. ▪ Responsible for making instantaneous decisions regarding the use of deadly force and notifying the appropriate personnel of any security violations. ▪ Conduct armed vehicle patrols, monitor CCTV and alarm systems, compose reports, deter criminal activity and misconduct. ▪ Perform daily and routine inspections of vehicles, weapons and personal assigned equipment. ▪ Maintain a keen alertness for suspicious and unusual activities on and around the base facilities; perform other duties as specified in posted orders. ▪ Responsible for operating and maintaining a variety of communications equipment to include electronic scanners, handheld radios and biometric devices. ▪ Trained in the use of authorized firearms. MILITARY EXPERIENCE 05/05/2019- 05/05/2023 Hrs. per week: 60, United States Marine, Camp Pendleton, CA. Led, managed and accounted for the performance, training and professional development of 3 personnel; employed authority while leading and performing security operations. Established and maintained fixed and mobile Security Zones for High Value Escorts-Cruise Ships and Facilities deemed essential to National Security. Assisted senior managers and mid - managers in planning and preparation of External Security Response Team missions; advised on directives / initiatives in support of a 40+ personnel platoon ensuring safety and mission success were achieved; maintained \$2M in tactical vehicles and sensitive equipment. Served 1 deployment of duty. Conducted static security and surveillance operations, responsible for identifying and mitigating threats to routes and venues in area of operations; created full working standard operating procedures. Conduct vehicle searches/inspections (to include cargo areas, engine compartments and under carriages), in accordance with standing operating procedures. Perform access control and patrol duties on military installation. They detect and prevent theft, damage, accident, trespass, sabotage and espionage and to enforce laws on military installation. Security Officers patrol the premises for unusual or suspicious activity as well as patrol the building areas to investigate alarms, complaints, irregularities, and unusual or suspicious circumstances. Other duties include admitting or denying entry at check points and verifying personal identification through use of identification cards, badges, electronic scanning devices and verbal questioning. Guards conduct motor vehicle, cargo, aircraft searches for illegal items and confiscate unauthorized items in accordance with security guard regulations. Education: 113 credits towards Bachelor of Arts in Political Science at Fayetteville State University

Acknowledgement and Certification

*

I affirm that I understand this application may be (▼)

RECEIVED
JUL 18 2024

BY: _____

Town of Hope Mills



Board, Committee, and Commission Application

Applicant Information

Full Name: Bailey Cartene R Date: 7/17/24
Last First M.I.

Address: 3839 Stuebridge Dr Apartment/Unit # _____
Hope Mills NC 28348
Street Address City State ZIP Code

Phone: 321-749-4676 Email: damascasrbad@co1.com

Board Applied for: Homeless Project

Second Choice: - NONE -

Do you reside in Hope Mills? YES NO Are you currently serving in an appointed role? YES NO

Have you ever previously served on a Board? YES NO If yes to either of the last two questions, what board and when?

Age: 63 Ethnicity: Caucasian Gender: Female
(for reporting to the Secretary of State)

Do you have a contract with the Town? no
If yes, explain: _____

Community Leadership Training

Have you completed any leadership training? (please indicate below)

Hope Mills Citizens Academy: - Year: _____ Did you complete? YES NO

Other: _____ Location: _____

Year: _____ Did you complete? YES NO

Town of Hope Mills
5770 Rockfish Road - Hope Mills, NC 28348 - (910) 426-4113 - (910) 424-4902 Fax
Town Clerk's Office - awyatt@townofhopemills.com

Relevant Experience & Education

Summarize education, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities.

Organization: Evergreen Health Hospice Care Center.
Registered Nurse - CHPN

Address: 12822 124th Ln NE
Kirkland WA 98034

Organization: Mahadewa Orphanage
ES Instructor for ASL 2 - Adult teaching
English as a second language

Address: Jl. Pura Kamen NO 23
Banyar Baluk II Jembrana, Bali Indonesia

Organization: Multiple short term Christian mission trips
to India & Indonesia BTWN 1990-present. Worked with
American Red Cross for 2 weeks post Hurricane Katrina.

Address: Medical Mission work with Tel A Village Ministry
In Banda Aceh, Indonesia AFTER Tsunami.

Previous Service

If you have previously served on a major board or commission, please describe the scope of your appointment and share a few of the board's successes.

NA

Conflict of Interest

Due to your financial interests, property ownership and/or other matters, personal conflicts of interest may arise during your appointment term. How would you handle a personal conflict of interest?

Discuss with the Chairman of the Committee.
And follow any requirement for increasing conflict
of interest up to resignation, if required.

Acknowledgement and Certification

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge and that I understand applicants must reside inside the Hope Mills Town limits or MIA.

(H) Removal:

(1) All members of a volunteer board, committee, or commission shall, unless in conflict with state statutes, serve at the pleasure of the Board of Commissioners, regardless of the terms for which appointed. The Board of Commissioners may, in its discretion at any time, remove any members. Also, when it is determined to be in the best interest of the Town, may remove a member for violation of this policy, including but not limited to inefficiency, neglect of duty, conduct related issues, libelous statements, hate motivated action, false information, disruption of meetings, or malfeasance in office.

(I) Resignations:

(1) If a member of a volunteer board, committee, or commission concludes that he or she will have difficulty fulfilling their volunteer commitment, the member may voluntarily resign from the board or commission. Notice will be provided in writing by letter or e-mail to the town clerk. The member will inform the chairperson in advance (giving as much notice as possible) in writing, stating reasons for resignation. If an individual resigns from a board before completing their two years term, the individual may not be eligible to serve on a board in the future. This will depend on reason(s) for resignation.

(J) Attendance Requirement:

(1) Any member of a volunteer board, committee, or commission who is absent for three regular committee meetings during any one calendar year period is subject to removal from said board. The chair of each board shall notify the Board of Commissioners of any member who is absent for three regular meetings during a calendar year. Members not meeting this attendance requirement may be removed by action of the Board of Commissioners and replaced by another interested individual. The Board of Commissioners may consider whether the member had extenuating circumstances for the absences in determining whether to remove the member from the board or committee.

(K) Media Policy:

(1) Members of boards, committees, and commissions shall not speak to any media outlet in their capacity as a member of, or on behalf of, the board, committee, or commission without prior approval of the Board of Commissioners.

(2) Board, committee, and commission members shall not disclose any information made confidential by law; which is provided pursuant to their service on a board, committee, or commission.

(3) Nothing in this policy is intended to prevent any individual from speaking out as a citizen regarding matters of public concern. To the extent that board, committee, or commission members makes public comments regarding Town matters, they should make clear that they are speaking as citizen, and not in their capacity as a board, committee, or commission member.

(L) Managing Interest:

(1) Members must not gain materially or financially from my involvement with boards, committees, and commissions. Members will act in the best interests of the Town, and not as a representative of any outside group. Members will not put themselves in a position where personal interests conflict with serving the best interests of the boards, committees, and commissions. A failure to declare a conflict of interest will be considered to be a breach of this policy.

(M) Relations with Others:

Members will endeavor to work considerately and respectfully with others in the best interests of the Town. Members will respect diversity, distinct roles and boundaries and avoid creating conflict. Should conflicts occur, the members will have an opportunity to provide comments by the Board of Commissioners. In the event that a member, be removed from a board, committee, or commission, the member agrees to accept the majority decision of the Board in this matter.

The volunteer shall initial agreement with this policy in order to be considered for a seat.

Initials CB

Signature: Charles R. Bandy Date: 7/17/24
(Signature may be written or electronic)

For Office Use Only: _____ **Confirmed address in Town Limits** _____

Appointed to _____

Date: _____ **Term Expires:** _____

Print

Board Application Form - Submission #96

Date Submitted: 8/7/2024

Please complete the online form below.

Personal Information

Select up to Two of the Boards, Commissions, or Committees you are applying for:

- Board of Adjustment
- Prime Movers
- Veteran Affairs Committee
- Parks and Recreation Advisory Committee
- Cultural Arts Committee
- Historic Preservation Committee
- Homelessness Advisory Committee
- Appearance Commission
- Economic Development Committee

Name:*

Kenneth Rogers

Home Address:*

3940 Hunting Path Dr

**Do you live in the Hope Mills
Town limits***



Yes



No

Home Phone Number:*

9105843785

Occupation:*

Economic Development Specialist-Bussiness Development and Partnerships

Email Address:

kennyrogers8181@gmail.com

Education

High School:

Terry Sanford High School

College:

Indiana Wesleyan University

Trade or Business School:

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*



Yes



No

If yes, which:

Have you served on a Board, Commission, or Committee before?*

- Yes
- No

If yes, which:

Hope Mills Prime Movers

Please list organization memberships and positions held:

Please List Areas of Special Interest

I would like to revamp this committee, and my goal is to gather more resources, volunteers, and assist in Hope Mills growth.

Please Enter Basic Resume Information Below

I currently work for MatchAwards, we provide a resource that provides grants, loans, contracts, and microloans to chambers of commerce and trade associations. We also provide SWOT analysis for each partner creating a unique cobranded instance for their organization.

Acknowledgement and Certification

*

I affirm that I understand this application may be (▼)

Print

Board Application Form - Submission #87

Date Submitted: 7/11/2024

Please complete the online form below.

Personal Information

Select up to Two of the Boards, Commissions, or Committees you are applying for:

- Board of Adjustment
- Prime Movers
- Veteran Affairs Committee
- Parks and Recreation Advisory Committee
- Cultural Arts Committee
- Historic Preservation Committee
- Homelessness Advisory Committee
- Appearance Commission

Name:*

Dadma Consalvi

Home Address:*

6508 Valley Falls Rd Hope Mills, NC 28348

**Do you live in the Hope Mills
Town limits***



Yes



No

Home Phone Number:*

9106388685

Occupation:*

Family and Community Engagement Liaison

Email Address:

consalvi.dadma@gmail.com

Education

High School:

College:

Trade or Business School:

Strayer University - Masters' Degree in Business Administration major in Healthcare Administration

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*



Yes



No

If yes, which:

NCDPI-NC Center for Safer Schools Parent Engagement Committee

Have you served on a Board, Commission, or Committee before?*

- Yes
- No

If yes, which:

NCDPI-NC Center for Safer Schools Parent Engagement Committee

Please list organization memberships and positions held:

Please List Areas of Special Interest

Arts, sports, education, special events, community, family engagement

Please Enter Basic Resume Information Below

Professional Experience 01/2016- Present Cumberland County Schools - Family and Community Engagement Liaison- Communications Department/ESL Data Manager Fayetteville, NC Conduct interviews, coordinate events, build community partnerships with schools, assist with campaigns and during events, prepare data reports, schedule interpretation and translations services. Assist parents and teachers to help students succeed. Conduct home visits, workshops, and presentations. Input Access test scores and refer students to ESL services, prepare reports to measure progress, and schedule student testing. I also reviewed reports for children in the ESL/Exceptional Children's program and met with parents to discuss EC student's IEPs. 02/14 - 11/22 Westat-Bilingual Data Collector (At Home) Rockville, MD Conducted nationwide research data interviews over the telephone. 06/13-12/14 Hoke County DSS Office Assistant III-Spanish Interpreter Raeford, NC Input data for the Family and Children Medicaid Division answered the telephone and assisted clients. Education Strayer University June 2019 Raleigh, NC Masters' Degree Business Administration Healthcare Administration Jackson Hewitt Tax Course September 2013 Fayetteville, NC Fayetteville Community College November 2006 Fayetteville, NC Notary Public Course Banking Institute of Puerto Rico May 1991 San Juan, Puerto Rico Associate Degree in Banking American University May 1998 Bayamon, Puerto Rico Bachelor Degree in Business Administration Major in Accounting ICPR Junior College May 1988 San Juan, Puerto Rico Reservations Agent and Flight Attendant Certification Languages English and Spanish Skills Microsoft Word, Excel, Access, PowerPoint, Canva, PC Law, QuickBooks, Office Tools Pro Practice Management, Microsoft Teams

Acknowledgement and Certification

*

I affirm that I understand this application may be (v)

Print

Board Application Form - Submission #91

Date Submitted: 8/1/2024

Please complete the online form below.

Personal Information

Select up to Two of the Boards, Commissions, or Committees you are applying for:

- Board of Adjustment
- Prime Movers
- Veteran Affairs Committee
- Parks and Recreation Advisory Committee
- Cultural Arts Committee
- Historic Preservation Committee
- Homelessness Advisory Committee
- Appearance Commission
- Economic Development Committee

Name:*

Fortuna C Derival

Home Address:*

6022 Lexington Drive

**Do you live in the Hope Mills
Town limits***



Yes



No

Home Phone Number:*

3477969654

Occupation:*

CNA

Email Address:

forconstant@yahoo.com

Education

High School:

yes

College:

Trade or Business School:

yes

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?*



Yes



No

If yes, which:

Have you served on a Board, Commission, or Committee before?*

Yes

No

If yes, which:

Please list organization memberships and positions held:

Please List Areas of Special Interest

Volunteer during elections

Please Enter Basic Resume Information Below

Acknowledgement and Certification

*

I affirm that I understand this application may be (▼)

TAB 12



Town of Hope Mills

Board, Committee, and Commission Application

Applicant Information

Full Name: Rosario Deanna L Date: 11/28/2023
Last First M.I.

Address: 3632 Lakeshore Drive
Street Address Apartment/Unit #
Hope Mills NC 28348
City State ZIP Code

Phone: 910-489-9775 Email _____

Board Applied for: Parks and Recreation and Board of Adjustments

Second Choice: _____

Do you reside in Hope Mills? YES NO Are you currently serving in an appointed role? YES NO

Have you ever previously served on a Board? YES NO **If yes to either of the last two questions, what board and when?**

Parks and Recreation and Board of Adjustments- currently serving

Age: 53 Ethnicity: W Gender: F
(for reporting to the Secretary of State)

Do you have a contract with the Town?
If yes, explain: no

Community Leadership Training

Have you completed any leadership training? (please indicate below)

Hope Mills Citizens Academy: - Year: _____ Did you complete? YES NO

Other: _____ Location: _____

Year: _____ Did you complete? YES NO

Relevant Experience & Education

Summarize education, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities.

Organization: _____

Address: _____

Organization: _____

Address: _____

Organization: _____

Address: _____

Previous Service

If you have previously served on a major board or commission, please describe the scope of your appointment and share a few of the board's successes.

I currently serve on both the Parks and Recreation Advisory Committee and the Board of Adjustments

I was appointed in 2021 and have contributed to the plans for Heritage Park, the new ball parks, special events, and other committee accomplishments in that time

Conflict of Interest

Due to your financial interests, property ownership and/or other matters, personal conflicts of interest may arise during your appointment term. How would you handle a personal conflict of interest?

My only conflict could be my property on the lake as whatever we vote on regarding the lake park or activities on the lake directly affects me. I solve it by not pushing that fact to encourage other members to vote my way.

Acknowledgement and Certification

I affirm that I understand this application may be considered a public record and as such, portions may be subject to release under North Carolina General Statute Chapter 132, Public Records. I certify that the facts contained in this application are true and correct to the best of my knowledge and that I understand applicants must reside inside the Hope Mills Town limits or MIA.

(H) Removal:

(1) All members of a volunteer board, committee, or commission shall, unless in conflict with state statutes, serve at the pleasure of the Board of Commissioners, regardless of the terms for which appointed. The Board of Commissioners may, in its discretion at any time, remove any members. Also, when it is determined to be in the best interest of the Town, may remove a member for violation of this policy, including but not limited to inefficiency, neglect of duty, conduct related issues, libelous statements, hate motivated action, false information, disruption of meetings, or malfeasance in office.

(I) Resignations:

(1) If a member of a volunteer board, committee, or commission concludes that he or she will have difficulty fulfilling their volunteer commitment, the member may voluntarily resign from the board or commission. Notice will be provided in writing by letter or e-mail to the town clerk. The member will inform the chairperson in advance (giving as much notice as possible) in writing, stating reasons for resignation. If an individual resigns from a board before completing their two years term, the individual may not be eligible to serve on a board in the future. This will depend on reason(s) for resignation.

(J) Attendance Requirement:

(1) Any member of a volunteer board, committee, or commission who is absent for three regular committee meetings during any one calendar year period is subject to removal from said board. The chair of each board shall notify the Board of Commissioners of any member who is absent for three regular meetings during a calendar year. Members not meeting this attendance requirement may be removed by action of the Board of Commissioners and replaced by another interested individual. The Board of Commissioners may consider whether the member had extenuating circumstances for the absences in determining whether to remove the member from the board or committee.

(K) Media Policy:

(1) Members of boards, committees, and commissions shall not speak to any media outlet in their capacity as a member of, or on behalf of, the board, committee, or commission without prior approval of the Board of Commissioners.

(2) Board, committee, and commission members shall not disclose any information made confidential by law; which is provided pursuant to their service on a board, committee, or commission.

(3) Nothing in this policy is intended to prevent any individual from speaking out as a citizen regarding matters of public concern. To the extent that board, committee, or commission members makes public comments regarding Town matters, they should make clear that they are speaking as citizen, and not in their capacity as a board, committee, or commission member.

(L) Managing Interest:

(1) Members must not gain materially or financially from my involvement with boards, committees, and commissions. Members will act in the best interests of the Town, and not as a representative of any outside group. Members will not put themselves in a position where personal interests conflict with serving the best interests of the boards, committees, and commissions. A failure to declare a conflict of interest will be considered to be a breach of this policy.

(M) Relations with Others:

Members will endeavor to work considerately and respectfully with others in the best interests of the Town. Members will respect diversity, distinct roles and boundaries and avoid creating conflict. Should conflicts occur, the members will have an opportunity to provide comments by the Board of Commissioners. In the event that a member, be removed from a board, committee, or commission, the member agrees to accept the majority decision of the Board in this matter.

The volunteer shall initial agreement with this policy in order to be considered for a seat.

Initials DR

Signature:  Date: 11/28/2023
(Signature may be written or electronic)

For Office Use Only: _____ **Confirmed address in Town Limits** _____

Appointed to _____

Date: _____ **Term Expires:** _____

TAB 13

Meeting Date: August 19, 2024



AGENDA FORM

TO: Mayor and Board of Commissioners

FROM: Ashley Wyatt, Town Clerk

SUBJECT: Committee Member Removal- Hope Mills Prime Movers

RECOMMENDED ACTION:

Board Approval of removing Maria Rosa from the Hope Mills Prime Movers

FISCAL IMPACT:

None

TAB 14

Hope Mills Fire Department

Monthly Report

INCIDENTS

JULY 2024	
FIRE	40
EMS	83
MVC	12
HAZ-MAT	2
SERVICE	22
TOTAL	159
YEAR TO DATE	1144

TRAINING

DEPARTMENT	300
FIRE MARSHAL	
STATION VISITS	
PRE-FIRE PLANS	2
PLAN REVIEWS/ SITE SURVEYS	18
INSPECTIONS	20
FIRE PROTECTION SYS. INSPECTIONS	6
COMPLAINTS/ INVESTIGATIONS/ CITATIONS	12

FIRE PREVENTIONS

PEOPLE CONTACTED	500
PUBLIC EVENTS	5

FIRE/RESCUE
North Carolina

TOWN OF HOPE MILLS - INSPECTIONS & PERMITTING

Date: 8/01/2024 7:55 AM

Permit & Inspection Report For The Month Ending: 7/31/2024

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RESIDENTIAL CONSTRUCTION**NEW SINGLE FAMILY**

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
BENJAMIN STOUT REAL ESTATE SERVICES 4033 RACKING HORSE RD	NEW RESIDENTIAL	181,871
BENJAMIN STOUT REAL ESTATE SERVICES 2105 PUREBRED CIR	NEW RESIDENTIAL	251,750
BENJAMIN STOUT REAL ESTATE SERVICES 2129 PUREBRED CIR	NEW RESIDENTIAL	251,750
BENJAMIN STOUT REAL ESTATE SERVICES 2109 PUREBRED CIR	NEW RESIDENTIAL	185,569
BENJAMIN STOUT REAL ESTATE SERVICES INC 2117 PUREBRED CIR	NEW RESIDENTIAL	181,871
BENJAMIN STOUT REAL ESTATE SERVICES INC 2113 PUREBRED CIR	NEW RESIDENTIAL	217,846
BENJAMIN STOUT REAL ESTATE 2107 ROADSTER PONY LN	NEW RESIDENTIAL	181,871
BENJAMIN STOUT REAL ESTATE SERVICES INC 4051 RACKING HORSE RD	NEW RESIDENTIAL	251,750
TOTAL NEW SINGLE FAMILY	# of PERMITS: 8	1,704,278

RESIDENTIAL ADDITIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
JUDY MCGUIRE 3416 HARRISBURG DR	Residential Additions	28,750
TERRELLIS MCLUCAS 934 SAPPHIRE STONE LN	Residential Additions	40,530
FRED FELDER 5105 ARCHER RD	Residential Additions	16,830
JAMES W BLEVINS 1442 SEABISCUIT DR	Pool (Residential)	61,630
TOTAL RESIDENTIAL ADDITIONS	# of PERMITS: 4	147,740

RESIDENTIAL RENOVATIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
ISAAC BADEAU & SIMEAN 5403 BISCOE ST	Residential Renovations/Alterations	15,400
UPGRADING HOMES LLC 3925 ELLISON ST	Residential Renovations/Alterations	70,000
JUSTIN JACOBS 6218 THORNWOOD	Residential Renovations/Alterations	15,000
TOTAL RESIDENTIAL RENOVATIONS	# of PERMITS: 3	100,400

TOTAL ALL RESIDENTIAL CONSTRUCTION:	# of PERMITS: 15	1,952,418
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COMMERCIAL CONSTRUCTION**NEW COMMERCIAL**

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
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TOWN OF HOPE MILLS - INSPECTIONS & PERMITTING
Permit & Inspection Report For The Month Ending: 7/31/2024

Date: 8/01/2024 7:55 AM

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NEW COMMERCIAL

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
HCC INVESTMENTS 2955 TOWN CENTER DR	New Commercial	75,000
TOTAL NEW COMMERCIAL	# of PERMITS: 1	75,000

COMMERCIAL ADDITIONS

OWNER / ADDRESS	DESCRIPTION/PERMIT #	EST VALUE
WAWA NORTH CAROLINA LLC 630 CHICKEN FOOT RD	Commercial Additions	204,000
TOTAL COMMERCIAL ADDITIONS	# of PERMITS: 1	204,000

TOTAL ALL COMMERCIAL CONSTRUCTION: # of PERMITS: 2 279,000

OTHER PERMITS

OTHER BUILDING PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
MICHAEL D STARR 3536 BEECHWOOD ST	Residential Accessory Struct/Re-Roof/Fence/D	1,580
BRANDON HILL 5129 ROY C STALLINGS JR ST	Residential Accessory Struct/Re-Roof/Fence/D	67,593
TOTAL OTHER BUILDING PERMITS	# of PERMITS: 2	69,173

DEMOLITION PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
RICHARDSON & SONS INVESTMENTS 3953 ELLISON ST	Demolition	
NC DOT RIGHT OF WAY 5554 CAMDEN RD	Demolition	28,000
LOU BENNETT 3603 PERSIMMON RD	Demolition	8,500
TOTAL DEMOLITION PERMITS	# of PERMITS: 3	36,500

SIGN PERMITS

OWNER / ADDRESS	DESCRIPTION/ PERMIT #	EST VALUE
ADRIAN MADSON-NOLAN ROSE ENTERPRISES INC 3320 SOUTH PEAK DR	Sign	10,885
CUSTARD CATS LLC 2860 HOPE MILLS RD	Sign	29,300
TOTAL SIGN PERMITS	# of PERMITS: 2	40,185

TOTAL FOR ALL BUILDING PERMITS: # of PERMITS: 24 2,377,276

CERTIFICATES OF OCCUPANCY

DATE ISSUED	ADDRESS	PERMIT #	TYPE	EST VALUE
7/9/2024	2949 TOWN CENTER DR		PERMANENT	150,000
7/10/2024	4020 SHIRE ST		PERMANENT	157,396

TOWN OF HOPE MILLS - INSPECTIONS & PERMITTING

Date: 8/01/2024 7:55 AM

Permit & Inspection Report For The Month Ending: 7/31/2024

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7/11/2024	4024 SHIRE DR	PERMANENT	192,128
7/11/2024	4028 SHIRE ST	PERMANENT	219,246
7/15/2024	2264 VOLTA DR	PERMANENT	343,651
7/17/2024	4005 RACKING HORSE RD	PERMANENT	192,128
7/17/2024	4009 RACKING HORSE RD	PERMANENT	152,794
7/17/2024	4021 RACKING HORSE RD	PERMANENT	157,396
7/19/2024	2268 VOLTA DR	PERMANENT	291,662
7/23/2024	2974 CURRAWOND ST	PERMANENT	264,338
7/24/2024	4279 DOCK VIEW RD	PERMANENT	290,226
7/24/2024	4275 DOCK VIEW RD	PERMANENT	290,226

TOTAL PERMIT & INSPECTION FEES COLLECTED:	38,533.00
TOTAL OTHER REVENUE COLLECTED:	0.00
TOTAL REVENUE COLLECTED:	38,533.00

OTHER PERMITS ISSUED

TYPE	RES	COMM	FEES	VALUE
ZONING PERMIT	13	5	5550.00	
MECHANICAL PERMIT	23	1	4565.00	
ELECTRICAL PERMIT	24	15	8183.00	
PLUMBING PERMIT	12	3	4165.00	
INSULATION PERMIT	3	1	530.00	16,300
DRIVEWAY/SIDEWALK PERMIT	9	0	900.00	
MISCELLANEOUS PERMIT	8	0	90.00	
TOTALS:	92	25	23983.00	16,300

PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	FEES	VALUE
Commercial Additions	1	1,174.00	204,000
Demolition	3	430.00	36,500
Driveway	9	900.00	
Electrical (Non-Residential)	16	5,843.00	
Electrical (Residential)	23	2,340.00	
Insulation	4	530.00	16,300
Mechanical (Residential)	24	4,565.00	
Miscellaneous-Yard Sales-Internet Merchant	8	90.00	
New Commercial	1	400.00	75,000
NEW RESIDENTIAL	8	9,916.00	1,704,278
Plumbing (Non-Residential)	3	705.00	
Plumbing (Residential)	12	3,460.00	
Pool (Residential)	1	397.00	61,630
Residential Accessory Struct/Re-Roof/Fence/DECKS	2	483.00	69,173
Residential Additions	3	600.00	86,110

TOWN OF HOPE MILLS - INSPECTIONS & PERMITTING
Permit & Inspection Report For The Month Ending: 7/31/2024

Date: 8/01/2024 7:55 AM

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PROJECT CODE RECAP

PERMITS BY TYPE	# OF PERMITS	FEES	VALUE
Residential Renovations/Alterations	3	710.00	100,400
Sign	2	340.00	40,185
Zoning	18	5,550.00	
TOTALS:	141	38,433.00	2,393,576

INSPECTIONS BY TYPE

PERMIT TYPES	# OF INSPECTIONS	RES	COM
BUILDING PERMIT	71	46	25
ELECTRICAL PERMIT	62	44	18
MECHANICAL PERMIT	60	41	19
PLUMBING PERMIT	57	34	23
INSULATION PERMIT	6	5	1
DRIVEWAY/SIDEWALK PERMIT	1	1	
TOTALS:	257	171	86

Total # of Inspections: 257

Town of Hope Mills Planning and Economic Development

Department: *Code Enforcement*

Report Type: *Monthly Report - j* Jul-24

Violation Type	Number of Cases
Mobile Storage Units	0
Public Nuisance	288
Weeded Lots	320
Junk Vehicles	6
Zoning Violation	0
Signs Picked Up	160
Letter Sent	51
Door Hangers	205
Abandoned Structure/ Minimum Housing	1
Graffiti	0
Address Numbers	0
Trade Code Violation	0
TOTAL	1031





Public Works Monthly Activity Report July 2024

The Public Works Department builds the foundation for a growing Town by providing essential services that enhance the community’s quality of life. Public Works is comprised of five divisions which include: Public Works Directorate, Buildings and Grounds, Sanitation, Streets, and Fleet Maintenance.

Public Works Directorate

4 Employees

The Public Works Directorate coordinates and blends the efforts of Public Work’s divisions in accomplishing the directives of the Town Council and the Town Manager; this includes oversight of design and construction of facilities and streets infrastructure within the Town, as well as management of Capital Improvements Projects (CIP’s).

Project Status

Project	Funding Amount	Source of Funding	Status	Remarks
Hope Mills Lake Multi-Use Path Construction	\$499,200.00	FAMPO (80% Federal: \$399,360 20% Local match: \$99,840)	9%	Preconstruction meeting 8/14/2024
Install Street Light 3524 Beechwood Street	N/A	Duke Energy		Duke W/O# 54592203
East Patterson Street Embankment	\$2,500,000.00	State Budgeted Funds	4%	Prepping USACE wetlands jurisdictional determination
Woodland Hills Street/Storm water Repair	\$2,058,970.00	State Budgeted Funds/ARPA	5%	Bid advertisement began 8/5/2024
Cameron Road Sidewalks	\$699,000.00	FAMPO 80%/20% Match	0%	NCDOT STIP number projected October 2024
Sweetwater Phase 1 Street Inspection/Acceptance	N/A	N/A	0%	All houses built. Waiting on infrastructure buildout
Preserve at Lake Upchurch Phase 2 Street Inspection/Acceptance	N/A	N/A	95%	Punchlist Repair Items Complete
Preserve at Lake Upchurch Phase 3 Street Inspection/Acceptance	N/A	N/A	0%	Build-out at required 75% to start process

Buildings and Grounds Division

5 Employees

Buildings and Grounds maintains Town Hall, the Public Safety Center; the Public Works Facility; a variety of public rights-of way, including exit 41 of I-95, and the gateway signs; and also, landscapes Town properties, including the Hope Mills Dam, as well as maintaining the Adcock, Hope Mills, and McCrae Cemeteries

Work Activities for July

Public Works Facility

- Cleaned building PW1-Daily
- Cleaned and washed trucks-weekly
- Perform preventive maintenance on lawn care and other equipment-weekly
- Inspected fire extinguishers in all buildings.
- Tested battery-operated emergency lights in all buildings.
- Tested battery back-up Exit lights in all buildings.
- Clean bathrooms daily.

Parks and Recreation Center (Exterior)

- Removed litter daily

Town Hall

- Inspect building – daily and replace lightbulbs and minor repairs as needed.
- Emptied outside trash cans - daily
- Removed litter - daily
- Blew debris from parking lots and sidewalks - daily
- Inspected all fire extinguishers.
- Tested all battery backup exit lights.
- Tested all battery-operated emergency lights.
- Exercised emergency generator.
- Pulled weeds weekly as needed
- Put flags at half-mast on days needed.
- Mowed, trimmed, edged, weekly
- Fixed Irrigation.

John W. Hodges Public Safety Center

- Removed litter daily
- Removed leaves from drains
- Clear sidewalks of debris daily
- Removed litter-daily

- Removed leaves and pine straw as needed
- Pulled weeds weekly as needed
- Clear sidewalks of debris daily.
- Mowed, edged, trimmed weekly.
- Fixed Irrigation.

Cemetery Maintenance

- Mac Rae Cemetery
 - Removed litter daily
 - Removed pine straw and leaves weekly to include around fence.
 - Blow entranceway weekly
 - Adcock's Cemetery
 - Removed litter daily
 - Removed pine straw and leaves weekly to include around fence.
 - Mowed, trimmed, edged weekly
- Hope Mills Cemetery
 - Removed litter daily
 - Blow driveway off weekly
 - Put ice melt out as needed
 - Removed leaves and Pine straw
 - Mowed, edged, trimmed weekly

Hope Mills Lake and Dam Maintenance

- Removed litter
- Pedestrian bridge inspections-daily
- Mowed weekly
- Daily watering as needed
- Mowed, trimmed, edged.

Gateway Maintenance

- Intersection Legion Rd. and Lakeview
 - Removed litter-daily
 - Mowed weekly
- Corner of Legion Rd. and Camden
 - Removed Litter Daily
 - Mowed weekly
- I-95 Exit 41- Biweekly
 - Removed litter, on Southbound "on ramp"
 - Removed litter, on Northbound "off ramp"
 - Removed litter, on Northbound "on ramp"

- Removed litter, on Southbound “off ramp”
- Removed litter, on Southbound “on ramp”
- Removed sticks and limbs from wooded area at northbound “off ramp”
- Mowed as needed
- Gateway Signs
 - Inspected Weekly

Miscellaneous

- Gas level readings-weekly
- Purchased supplies and parts as needed.

Sanitation Division

6 Employees

Public Works oversees the Town’s contract for Trash and Recycling pickup and the Sanitation Division is responsible for yard waste collection, including Limb/Branch removal, and bulk furniture pick up.

Mosquito Spraying in July

Date Sprayed	7/4/24	7/11/24	7/18/24	7/25/24	Total
Material Used (gal)	0*	4	0**	10	14

*Holiday **Weather

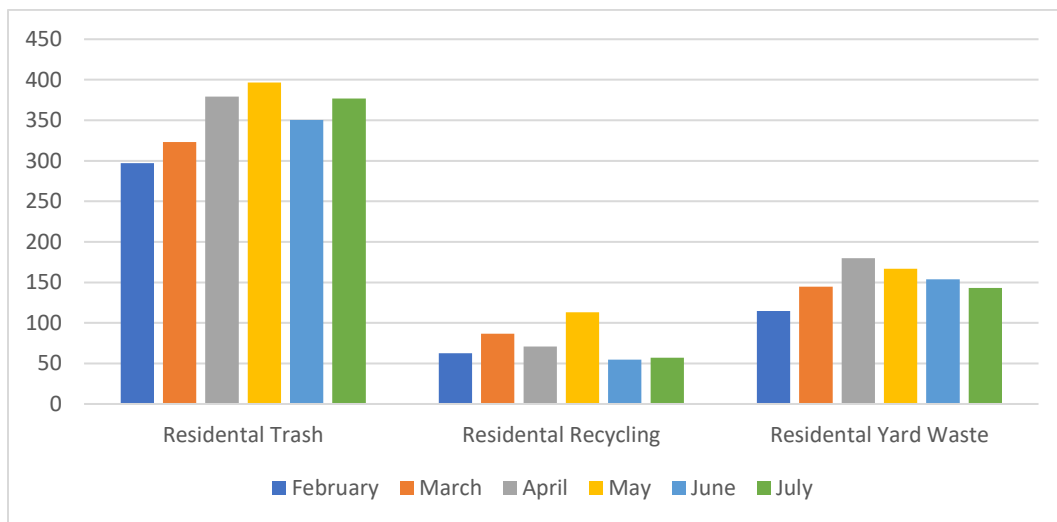
Work Activities for July

Yard Waste Containers Delivered New Service	Damaged/Missing Yard Waste Containers Replaced	Trash/Recycle Containers Delivered New Service	Damaged/Missing Trash/Recycle Containers Replaced	Fees Paid Limb Piles Collected /Amount	Total
8	3	8	11		30

Solid Waste Tonnage

July 2024	Res. Refuse WM	Res. Recycling WM	Debris (Furniture & Sweeper)	Yard Waste Total Tonnage	Landfill Comm. Tipping Fees
WM	376.90	57.26			
Sanitation			11.80	131.28	\$1165.98
Streets				0	
Building & Grounds			0	0	
Garage & PWD			0	0	
Public Works Total	376.90	57.26	11.80	131.28	\$1165.98

Solid Waste 6-Month Trend



Streets Division

6 Employees

The Streets Division maintains approximately 64 miles of Town streets, which includes, minor asphalt, and storm water infrastructure repairs, street signs, maintenance of the public rights-of-way, and maintenance of the Town's Sidewalks.

Work Activities for July

Maintenance Tasks Completed by Work Week

July 2024	Street Sweeper On Route	Road Side Clean Up	Sign or Paint Work	Pavement Patch Work	Catch Basin Work	Curb Line repair	Crack Seal Repair	Other Tasks
1st-5th		X	X		X			X
8th-12th		X	X	X	X	X		X
15th-19th		X	X	X	X	X		X
22nd-26th		X	X		X	X		X
29th-31st		X	X		X			X

X = Scheduled maintenance tasks

In addition to regular street maintenance tasks the street department completed these other tasks by week.

1st-5th

- Service equipment and repair sink hole on Trevino St
- Roadside clean up on Waldos Beach Rd, Completed driveway and sidewalk inspections. Did 1.3 ton of asphalt work and cut back limbs on Pope St

8th-12th

- Roadside clean up Black bridge Rd.
- Attended Equipment training
- Cleaned up catch basins
- Completed driveway inspections

15th-19th

- Cleaned up catch basin and repaired sink hole on Labonte Dr.
- Cut hill and cleaned up the under pass

22nd-31st

- Grass cutting on North Main St., Camden Rd., Legion Rd, Railroad St., Hill St., Well St., Johnson St., Trade St., Bullard St. and Archer Rd
- Built a dirt pad behind police station
- Cut grass on the By pass
- Completed driveway and sidewalk inspections
- 8 is total number of pot holes and cut outs for July 2024

Fleet Maintenance

2 Employees

Work Activities for July

- Removed Mosquito sprayer from Fed Ex packaging and affixed sprayer to Ranger Truck
- Picked up truck#49 up from Black's Tires
- Picked up #69 from Velocity
- Dropped off Truck #67 at Blacks Tire
- Cut and edged grass around shop

Vehicle/Type of Machinery	Department	Mechanic	Date	Type of Repair
John Deere Gator	Parks & Rec	Daryl	7/31/2024	Replace Battery
Freightliner Rear Loader	Sanitation	Daryl	7/30/2024	Repair hydraulic leak
Ford Explorer (Capt.)	Police Dept	Daryl	7/30/2024	Oil and filter change
John Deere Gator	Parks & Rec	Daryl	7/30/2024	Charged battery and added fuel treatment
#71 Ford F-150	Garage	Daryl	7/30/2024	Repair tire left rear
#49 Ford F-150	Police Dept	Daryl	7/25/2024	Repair air bag light
#49 Ford F-150	Police Dept	Daryl	7/23/2024	Replaced air bag/ horn assembly
#73 Dodge 1500	Sanitation	Daryl	7/23/2024	Replaced right rear tire pressure sensor
#68 Freightliner K-Boom	Sanitation	Daryl	7/19/2024	Replaced cabin air filter
Mosquito Machine	Sanitation	Daryl	7/18/2024	Hooked up mosquito sprayer to control box
#177 Ford Taurus	Police Dept	Daryl	7/16/2024	Replaced front pads and rotors
#10 Ford F-150	Streets	Daryl	7/16/2024	Chained oil & filter
#104 Freightliner Sweeper	Streets	Daryl	7/11/2024	repaired water leak
#17 Ford f150	Parks & Rec	Daryl	7/9/2024	Oil and filter change

#169 Ford Taurus	Police Dept	Daryl	7/9/2024	Replaced right rear tire
#161 Ford Explorer	Police Dept	Daryl	7/6/2024	Repaired hole in exhaust and replaced front brake pads
Ford F-150 (Grady)	Police Dept	Daryl	7/8/2024	Changed oil and filter and checked tire pressure
Bobcat Zero Turn Mower	Buildings & Grounds	Daryl	7/2/2024	Plugged front tire and added sealant
Bobcat Zero Turn Mower	Buildings & Grounds	Daryl	7/2/2024	Changed (3) blades
#161 Ford Explorer	Police Dept	Daryl	7/2/2024	Oil and filter change
#13 Ford F-150	Buildings & Grounds	Daryl	7/1/2024	Oil and filter change and topped off fluids
Dodge Caravan	Police Dept	Daryl	7/1/2024	Replaced left rear tire and changed oil and filter
Dodge Durango (Capt.)	Police Dept	Virgil	7/31/2024	Oil Change
Dodge Durango	Police Dept	Virgil	7/31/2024	Oil Change
#105 Dodge 350	Streets	Virgil	7/31/2024	Oil Change
#105 Dodge 350	Streets	Virgil	7/31/2024	Remove Left tire put spare on
Bobcat Zero Turn Mower	Streets	Virgil	7/31/2024	Change 3 blades
Mosquito Machine	Sanitation	Virgil	7/31/2023	Replaced drive belt on sprayer
Ford Ranger Truck	Sanitation	Virgil	7/31/2024	Changed core pack
#166 Ford Explorer	Police Dept	Virgil & Daryl	7/31/2024	Oil change, replaced coolant fan, and all relays and fuses
John Deere Lawnmower III	Parks & Rec	Virgil	7/31/2024	Changed oil and 3 blades
John Deere Lawnmower II	Parks & Rec	Virgil	7/31/2024	Changed oil and 3 blades
John Deere Lawnmower I	Parks & Rec	Virgil	7/31/2024	Changed oil and 3 blades
Toyota Camry	Police Dept	Virgil	7/31/2024	Oil change
#12 Ford F-150	Buildings & Grounds	Virgil	7/31/2024	Added gas treatment
Dump truck	Streets	Virgil	7/31/2024	Jumped battery
Tapper	Streets	Virgil	7/31/2024	Changed spark plug